



ANNUAL REPORT

2017



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2017 Summary

Smithers seems to become more vibrant each year, and although it can be hard to see our progress when we are immersed in our daily work, the Annual Report offers a chance to reflect on the progress we've made together.

After significant planning, the Town of Smithers broke ground in 2017 on our ambitious Airport Terminal Modernization Project. It's the largest capital project Smithers has ever undertaken and we are confident that once completed, the expanded, upgraded building will serve our community for decades to come. The geo-exchange heating system and high-efficiency building envelope will also help us achieve our community's greenhouse gas reduction targets.

Another area in which we saw significant progress in 2017 was housing. For years, we've discussed the need to address homelessness in our community. A volunteer initiative helped raise awareness of the Housing First philosophy and led Smithers' first homeless count in 2014. The Town also purchased a lot at the corner of Queen and Railway with the hope of one day seeing it used for supportive housing. Then, in September, the new provincial government announced they would partner with the Town to build 20 units of supportive housing for those experiencing, or at risk of, homelessness. We are extremely pleased to see this project moving ahead in 2018.

Among Council's strategic priorities is the construction of a new facility to house the community's arts and culture institutions. We embarked on a pre-feasibility study and based on its findings, chose to move forward with the construction of a new facility to house the Smithers Public Library and Smithers Art Gallery. It is to be located in Veterans' Park near the site of the current library.

Strengthening Main Street and our Downtown has been an area of focus for this Council. In 2017, we delivered a new grant program for character signage and revamped the Town's off-street parking requirements, making it less expensive to develop downtown commercial properties and contributing to the compact, vibrant, walkable downtown described in our Official Community Plan. This move was accompanied by the construction of a 47-space municipal parking lot on Second Avenue, which includes our first electric vehicle charging station. Finally, we installed our much-talked-about "Portland Loo," a downtown public washroom intended to meet the needs of residents and visitors alike.

2017 Summary continued

Granted, there were some challenges in 2017. For the first time in our Town's history, we faced a boil-water advisory after regular sampling detected coliforms in our water distribution system. I want to thank both our hardworking Town staff for their tireless efforts to resolve the issue, and our residents for their patience during the month-long ordeal. Smithers is fortunate to enjoy clean, safe drinking water and we are pleased to have our system returned to its normal function.

Thank you to everyone who contributed to improving our community in 2017.



Taylor Bachrach
Mayor



Photo: Councillor Brienesse, Mayor Bachrach, Councillor Browne, Councillor Wray, Councillor Brown, Deputy Mayor Atrill (front row), and Councillor Goodacre (front row).

2017 Summary

2017 was an ambitious year, filled with capital and operational projects.

Projects are resource intensive. It takes a strong stable organization with sufficient human resources, adequate financing, appropriate skills and the coordination to pull it all together. These efforts and results have benefitted the community in various ways:

- Projects which directly improve the lives of citizens such as accessibility improvements on the sidewalks and housing for the homeless
- Projects which directly support our business community such as the Revitalization Tax Exemption Bylaw and the Second Avenue Parking Lot
- Projects which strengthen our organization's ability to serve the community such as upgrades to our finance software and cultural competency training
- Projects which collaborate with or help other communities in need, such as assisting with the emergency wildfire suppression in the Cariboo, and strengthening the Telkwa and Smithers combined *Bulkley Valley Emergency Support Services Team*

A Project Coordinator and an Intern augmented the human resource capacity. Financial requirements were met through a combination of reserve funds, grants and borrowing. Skills were strengthened through ongoing targeted professional development. And the coordination was managed by the dedicated executive team, working together.

We faced a few extraordinary challenges such as higher than normal amounts of snow, arena safety upgrades because of the Fernie tragedy and water testing scores that resulted in a Boil Water Notice. I'm proud of the extra effort and commitment demonstrated by staff through those times to ensure our community's safety and well-being.

Whether staff perform highly visible tasks such as snow removal and arena maintenance, support tasks such as payroll and IT, leadership roles such as management or one of the many other jobs performed at the Town, all have contributed to the achievement of the 2017 goals.

While the Annual Report provides information on the accomplishments themselves, my message recognizes the commitment, talent, effort and outlook in staff that supported this achievement. The human assets of this organization are truly its greatest strength and this report would not be complete without a recognition and appreciation for the staff and all of the efforts in 2017. I am lucky to work with such a great team.



Anne Yanciw

Chief Administrative Officer

Smithers Community Profile

Smithers has a population of 5,401, as per 2016 Statistics Canada, with another 6,722 people in the surrounding area. Smithers offers a greater variety of amenities and services than other towns similar to its size because of the central location and excellent transportation options. Highway 16, the Smithers Regional Airport, Canadian National Rail, VIA Rail, bus lines and close proximity to the Port of Prince Rupert keep Smithers globally connected.

The Bulkley Valley is well known for its diverse economy. Agriculture, forestry, mining, guide outfitting, recreation, tourism, Local, Provincial and Federal Government offices, transportation, health care, education, service and small business ventures all provide many employment options. With the recent port expansion in this region, Smithers is well situated to tap into international trade opportunities.

The Town of Smithers is nestled in the Bulkley Valley between Hudson Bay Mountain, Babine Mountains, the Telkwa Range and the Hazelton Range. Proximity to these mountains offers outstanding outdoor recreational pursuits for both residents and visitors. Popular activities include downhill and cross country skiing, golfing, mountain biking, kayaking and canoeing, camping, world-class fishing, hiking, and snowmobiling, along with a wide range of indoor recreation opportunities. Smithers also boasts a rich culture in music and the arts.



The aboriginal people of this area are the Wet'suwet'en, a Carrier people of the Athapaskan language group, whose oral history recounts a story of their origins in the Village Dizlegh, on the Bulkley River just east of Hazelton.

The combination of services, recreation and cultural experiences creates an influx of people to the Valley. This phenomenon is termed 'amenity migration'. Smithers will continue to be a place to live by choice, in a beautiful mountain valley inhabited by friendly, vibrant people. For more information on Smithers, please refer to www.smithers.ca for an expanded community profile.

The Community Charter and the Local Government Act are the pieces of provincial legislation by which local governments obtain their authority to create bylaws, collect taxes, conduct elections and perform services for their citizens. This legislation also requires that municipalities develop annual reports as a means of informing the public on the activities and functions that are achieved throughout each year. Municipalities are also required to identify objectives, strategies and measures to report on the effectiveness and efficiency of municipal programs.

As these objectives, strategies and measures are refined and reporting practices are improved over the years, a comprehensive picture of municipal operations will be available to the public, funding agencies, partners and any other organization that seeks the information.

The information contained in this year's Annual Report depicts the comprehensive progress report for the year 2017 and includes objectives for 2018.



Photo (left): Town of Smithers wins an award from ICBC for preventing Distracted Driving.

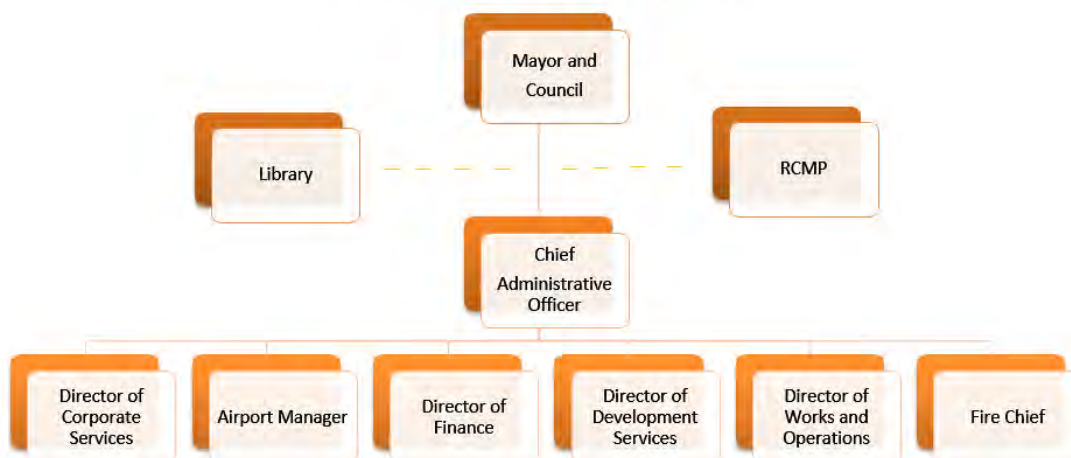
The Town of Smithers, in addition to directly delivering a number of services, provides funding and support to the RCMP, the Smithers Public Library and the Smithers and District Transit Service (through a contract with Smithers Community Services Association). More information on these services is on the following pages.

Additionally, the Town, through grant-in-aid funding, supports the Bulkley Valley Historical and Museum Society, the Bulkley Valley Community Arts Council, and the Smithers Art Gallery. It also supports the museum by allowing it to rent out the Old Church as a funding source, the Art Gallery by providing use of a building for \$1 per year, and the Bulkley Valley Search and Rescue through lease of land for \$1 per year.

And finally, a number of functions such as the Highway 16 Transit Service, the Bulkley Valley Regional Pool, 911 Services, Bulkley Valley TV Rebroadcasting, Solid Waste Management, Victim Services, and more are supported through funding to the Regional District of Bulkley Nechako.

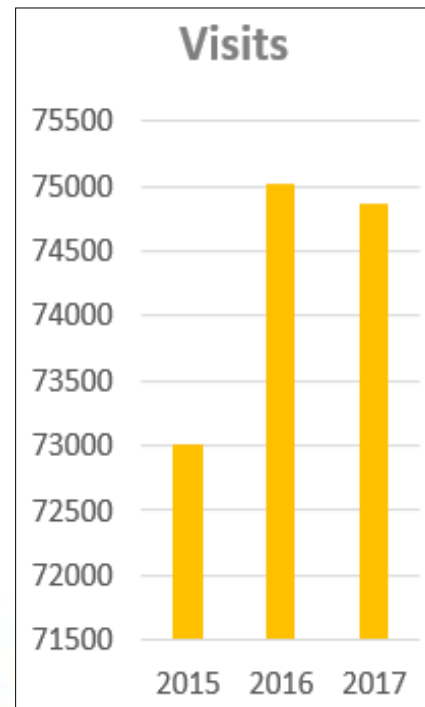
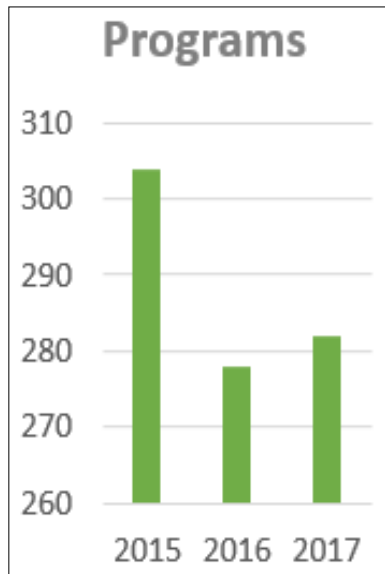
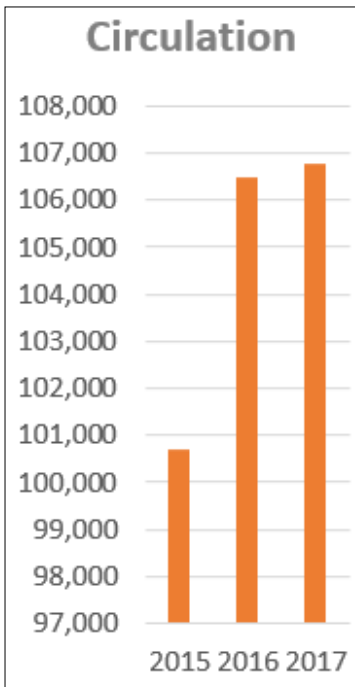
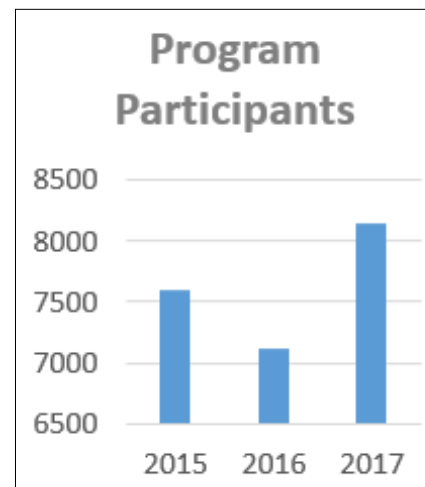


ORGANIZATIONAL CHART



The Smithers Public Library Association moved to its present location in 1967. In 2001, the Association dissolved and the library became a municipal service governed by a Town-appointed volunteer Board of Directors. The Smithers Public Library employs one full-time Director and around one dozen staff. The 2017 operating budget amount of \$414,382 included \$34,000 in donations and project grants through the Friends of the Smithers Library.

Today the library is a bustling community hub, providing free WiFi and public computers; popular reading material in print, digital, and audio formats; current and historical information about the area; robots, 3-D printing and other technology for people to experiment with; DVDs; and free programs and events for all ages in an inclusive, welcoming atmosphere. It has the highest circulation per capita in the region west of Prince George.



2017 Summary

In June 2017, the library coordinated a *Truth & Reconciliation in Our Community* event that grew to include 15 organizational partners from Telkwa to Witset and was attended by over 150 people of all ages. This initiative encapsulates one of the library's core activities: bringing community members together to learn from each other.

Another highlight of 2017 was winning the British Columbia Library Association's (BCLA) inaugural Building Better Communities Award. This award is given to an organization or individual who is responsible for increasing the relevancy and impact of library services through partnership, collaborations and building trust. The BCLA pointed to the Smithers Library's many partnerships and collaborations that support other community organizations' efforts and clientele as evidence of a truly community-led library.



2018 Major Projects and Strategies

With discussion around a new building gaining momentum over the past year, the library looks forward to a new facility that will comfortably accommodate everyone who enjoys our services, events and collection items. In the meantime, we continue our daily work of facilitating connections between community members and the information they need to reach their full potential.

The Royal Canadian Mounted Police (RCMP) provide policing services to Smithers and area.

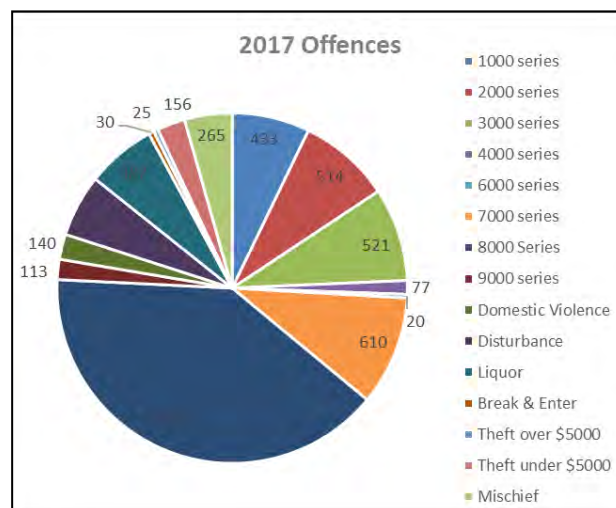
The Smithers RCMP Detachment has 16 General Duty positions, 4 Traffic Services positions, 5 clerical positions (7 employees), 8 Guards, a Victim Services Manager (3 volunteers), and 3 Auxiliary Constables. A new First Nations Policing position is being pursued as well.

The Town of Smithers provides 70% funding for 9 of the 16 General Duty positions, as well as providing 5 support staff and building costs. The remaining positions are funded by the Provincial and Federal Governments.

2017 Summary

Crime Trends

- There has been a **slight decrease** in the number of police files in 2017 versus previous years.
- Crimes against Persons (e.g. Assaults, Threats, Criminal Harassment, Sexual Assaults) are **stable**.
- Police are receiving **an increase** in reported Domestic Violence cases, likely because more victims are stepping forward to seek assistance.
- Offences against Property (e.g. Theft, Break & Enter, Mischief, Fraud) are substantially down in 2017, the lowest they have been in the past 5 years. There was a **17% decline** from the previous year.
- The Crime Severity Index dropped 11.4% from 2016-2017. It also dropped 9.6% between 2015-2016, creating a **20% decline** in the seriousness of overall crime in the past 2 years.



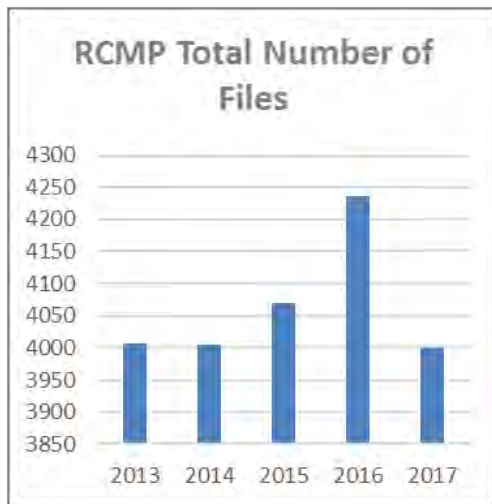
Series descriptions in table below.

Series	Description and/or a few examples if the series contains multiple types of files
1000 series	Crimes against persons
2000 series	Offences against property
3000 series	Criminal code violations such as causing a disturbance, breach of bail, fail to appear
4000 series	Controlled drugs and substance
6000 series	Federal statute violations such as Fisheries Act, Small Vessel Regs., Customs Act
7000 series	Provincial Statute Codes such as LCLA, MHA, CFSA, Wildlife Act
8000 series	Driving complaints, Motor Vehicle collisions, Assist General Public, False Alarms, Liquor Seizures, Animal Calls, Missing/Overdue Persons, Demonstrations/Protests, Disputed Tickets, Summons/Subpoenas, Suspicious Persons/Vehicles
9000 series	Criminal code traffic violations

2018 Major Projects and Strategies

The Smithers RCMP Detachment has six priorities to address community concerns:

- Substance abuse - Both alcohol and drugs
- Violence - Emphasis on violence in relationships
- Traffic safety - Aggressive driving, distracted driving, impaired operation, operation of off-road vehicles on the roadway
- Improving Police/Community Relationships - Visibility of the police and Communication
- Youth Education - Personal safety, drug safety, and motorized vehicle safety



- Identify and Target:

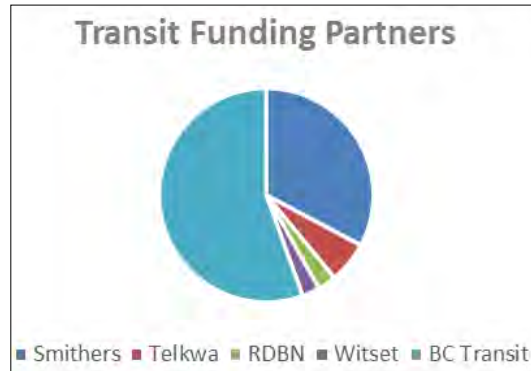
Prolific Offenders: Chronic/repeat criminals - CDSA (drug) offences, property crime and violence.

Social Chronic Offenders: Individuals the police frequently deal with regards to public intoxication, disturbances, aggressive panhandling, mischief, etc.

Photo (right): Mayor Bachrach with members of the Smithers R.C.M.P. Detachment.



Since 1991 the Smithers and District Transit Service, operated by the Smithers Community Services Association, has provided public transportation services through a BC Transit agreement. With a combination of curb-to-curb service and scheduled routes operating between Smithers and Telkwa, and Smithers and Moricetown (Witset), service is provided six days per week.



The service is established through a partnership agreement between the Town of Smithers and BC Transit, with funding provided by BC Transit, the Town of Smithers, the Village of Telkwa, the Regional District of Bulkley Nechako and the Moricetown (Witset) First Nation.

The expansion of the service to include two daily return runs to Moricetown (Witset) was a notable change in 2017, while service hours to Telkwa were also extended.



Did you know:

In 2017, Smithers and District Transit Service transported a total of 17,025 people through their fixed and on-request services?

CAPITAL INFRASTRUCTURE

STRATEGIC PRIORITY 1: Expand the Smithers Regional Airport Terminal

Project Status & 2017 Actions:

- Architects hired in 2016
- Floor plan selected
- Geotechnical assessment completed
- Hazard materials environmental study completed
- Building environmental study report completed
- Geo-exchange bore hole & conductivity testing completed
- Conceptual drawings completed
- Constructability assessment completed
- Energy modeling completed
- Revised concept and budget approved July 2017
- AAP debt borrowing process successful
- Construction awarded to Vector Projects Limited July 2017
- Project Commencement held September 2017
- 35 % project completion at end of 2017



Photo (above): Ground-breaking ceremony of the Smithers Regional Airport Expansion project.

Photo (below): Expansion of the Smithers Regional Airport Expansion Project in progress.



CAPITAL INFRASTRUCTURE continued

STRATEGIC PRIORITY 2: Redevelop the Chandler Park Fields

Project Status & 2017 Actions:

- New aeration and top-dressing equipment purchased
- New maintenance program established
- Field 1 maintenance completed
- Irrigation system for Fields 2 & 3 installed
- Field 2 rolled sports turf completed
- Maintenance budget increased
- Protocol agreement under development
- Marked completion of Field 2 and Phase 1 with ribbon cutting
- Perimeter fencing installed
- Field 3 completion to be considered in 2018



Photo (above): Ribbon Cutting celebration for the completion of Chandler Park Field 2.

STRATEGIC PRIORITY 3: Enhance Public Space at Bovill Square (Completed)

Project Status & 2017 Actions:

- Landscaping and benches installed in 2015
- Installed interpretive signage in 2015
- Graded lot beside square for mobile vendors
- Built pathway through landscaping
- Purchased and installed seasonal accessible port-a-potty in 2016

PLANS AND TASK FORCES

STRATEGIC PRIORITY 4: Implement Asset Management Planning

Project Status & 2017 Actions:

- Budgeted to complete Water, Sewer and Storm Asset Management Plans in 2017, 2018 and 2019
- Provincial grant application successful for Water Asset Management Plan
- Submitted grant application for Storm and Sanitary Sewer Plan
- Second grant application submitted to FCM's Municipal Asset Management Program

STRATEGIC PRIORITY 5: Create a Central Park/Arts & Culture Centre Plan - BV Arts & Culture Centre

Project Status & 2017 Actions:

- Requests for Proposals initiated
- Pre-Feasibility Study of a new BV Arts and Culture Centre complete
- Stakeholder Meeting held September 2017
- Town Hall Forum held October 2017
- Budgeted for business case and concept design



STRATEGIC PRIORITY 6: Create an Affordable Housing Plan and Implementation Strategy

Project Status & 2017 Actions:

- Land held for housing project
- Partnered with Smithers Community Services Association (SCSA) on funding application for affordable housing units
- Smithers identified as a location for Province's modular housing
- Signed MOU for Rapid Response to Homelessness

PLANS AND TASK FORCES continued

STRATEGIC PRIORITY 7: Develop an Active Transportation Plan

Project Status & 2017 Actions:

- Budgeted to complete an Active Transportation Plan in 2018

STRATEGIC PRIORITY 8: Create a Small Business Task Force (Completed)

Project Status & 2017 Actions:

- Task force assembled and meetings held
- Recommendations developed and considered by Committee of the Whole
- Off Street parking requirements for all businesses in Zone C-1A removed
- Off Street Parking requirements removed for select land uses to encourage more retail and active street uses
- Parking Lot on Second Avenue, adding 47 parking spots, completed September 2017
- Increased Threshold Exemption for Off-Street works from \$75,000 to \$100,000
- Tax revitalization process in progress



Photo (above): Newly completed Town-owned Second Avenue Parking Lot, complete with an electric car charging station.

STRATEGIC PRIORITY 9: Complete a Shared History Research Project in Partnership with the Office of the Wet'suwet'en

Project Status & 2017 Actions:

- Research has been conducted
- Material to be compiled
- Summary document to be produced and presented to Community
- Seeking grant opportunities for production of a book

OTHER PROJECTS AND INITIATIVES

STRATEGIC PRIORITY 10: Participate in Development & Implementation of a Regional Transit System (Completed)

Project Status & 2017 Actions:

- Became a community member of a new Regional Transit Committee for the Highway 16 service, approved by the Regional District in 2017
- Smithers to Moricetown (Witset) part of the Highway 16 service underway as of January 2017
- New Highway 16 Service between Burns Lake and Smithers and Burns Lake to Prince George began operating in June 2017
- Extended hours for the Smithers Telkwa run in September 2017



Photo (left): Opening of Witset Transit run.

STRATEGIC PRIORITY 11: Facilitate Mixed-use Downtown Development

Project Status & 2017 Actions:

- Ongoing as development occurs

OTHER PROJECTS AND INITIATIVES continued

STRATEGIC PRIORITY 12: Reduce GHG Emissions

Project Status & 2017 Actions:

- Replaced 257 street lights with LED
- Procured modeling and presentation of climate predictions for Smithers
- Purchased an electric ice resurfacer for the arenas
- Replaced library heat pump with more efficient model
- Installed electric floor heating system in new Airport Storage Building in 2015
- Seeking grant opportunities for a Solar PV Project on Town Hall roof
- Included a budget to do specialized Energy Modeling before constructing new buildings and/or upgrading current facilities
- Installed a geo-field for a ground source heating system as part of the Airport Terminal Modernization Project
- Exceeded National and BC Building Codes for Airport terminal envelope in addition to high performance heating system
- Installed electric vehicle charging station at Second Avenue parking lot October 2017
- Identified as a Community Energy Leader in October 2017
- Received Partners for Climate Protection Milestone 4 Award from FCM in December 2017

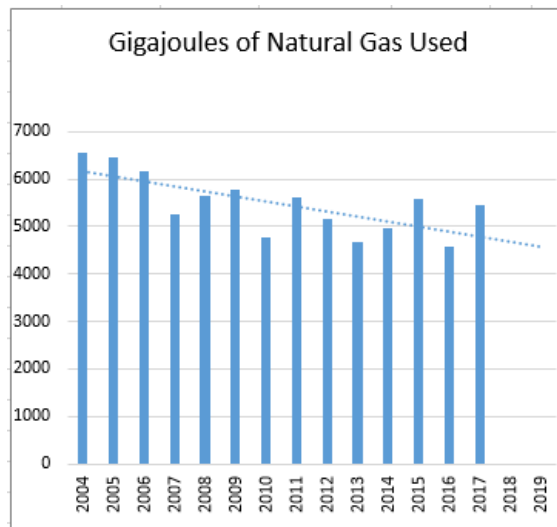


Chart (above): Decrease in Towns' use of Natural Gas



Photo (above): Grand Opening for the Second Ave Parking lot with new electric vehicle charging station.

OTHER PROJECTS AND INITIATIVES continued

STRATEGIC PRIORITY 13: Implement Community Well Being Indicators (Completed)

Project Status & 2017 Actions:

- Report card completed
- Public presentation completed to be repeated biannually

STRATEGIC PRIORITY 14: Pursue Innovative Joint Governance/Financing Partnership Opportunities Between the Town of Smithers and Rural Residents (Completed)

Project Status & 2017 Actions:

- Regional Victim Services referendum for shared funding approved by Regional District in 2016, cost sharing of this service between Smithers, Electoral Area A and Telkwa in 2017
- Initiated discussions with the Regional District and Telkwa about their involvement in the new BV Arts and Culture Centre
- BV Emergency Support Services partnership established

STRATEGIC PRIORITY 15: Continually Improve Citizen Engagement

Project Status & 2017 Actions:

- Creating a social media policy
- Implemented a Recreation Facebook page in 2016
- Held an Arts & Culture Centre Open House at Farmers' Market
- Recycle Coach App launched in September 2017
- Implemented a Citizen Budget public engagement process October 11 to November 12, 2017
- Purchased EverBridge emergency notification systems in December 2017

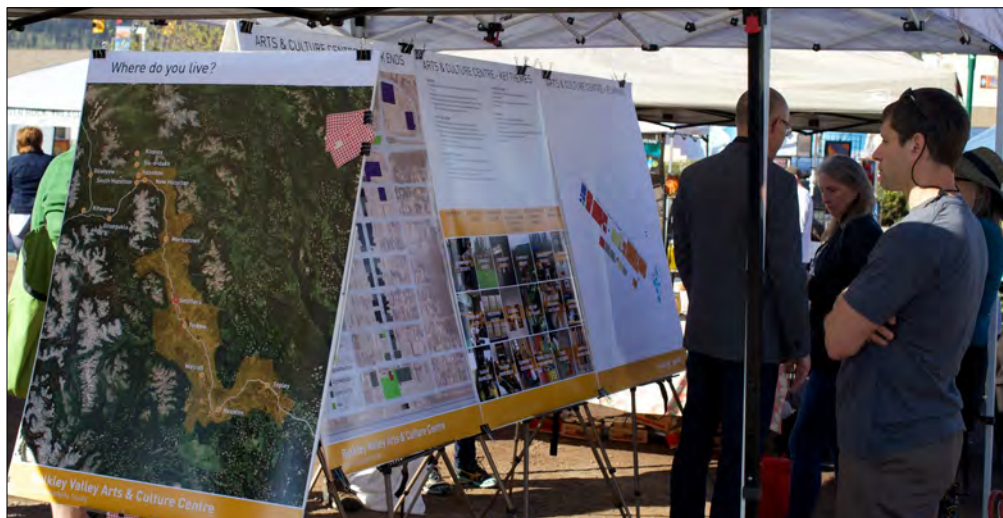


Photo (above): Open House for the BV Arts & Culture Centre.

Introduction

The Corporate Services Department is responsible for Human Resources, Labour Relations, Corporate Administration, Freedom of Information and Protection of Privacy, and Occupational Health and Safety.

2017 Summary of Major Objectives and Results

Throughout 2017, Corporate Services continued to provide valuable support to other Town departments, as well as ensuring that all critical and permanent Town documents such as Bylaws, Council and Committee Agendas and Minutes are maintained according to legislation.

It was an active year for the Corporate Services Department’s administrative team as is evidenced in the 97 formal meetings held in the year with over 250 reports from all of the departments on the Council meeting agendas. Corporate Services also continued to manage and negotiate new and existing leases, contracts and agreements.

In 2017, Corporate Services conducted a successful Alternate Approval Process for debt borrowing for the Smithers Regional Airport Terminal Modernization Project.

Also in 2017, the Town hosted a Northern Development Initiative Trust Local Government Management Intern for the first time.

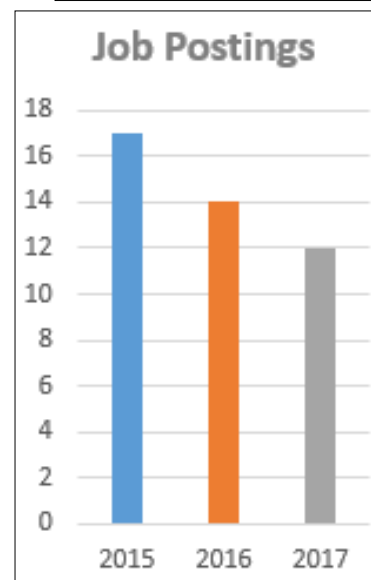
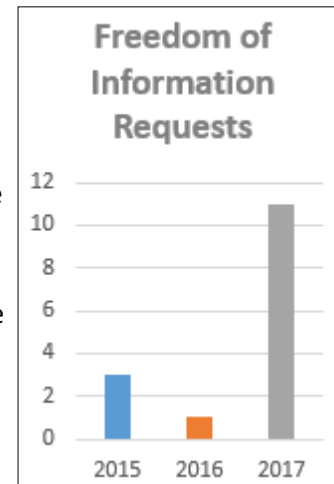
Ensuring a welcoming and safe workplace for all employees is a priority of the Town. In 2017, we hosted Indigenous Corporate training and offered Aboriginal Awareness training to all staff.

Strengthening the entire workplace through training continues to be a priority for this department. Human Resources programs such as the Employee Performance Reviews, Service Recognition, New Employee Orientation, Occupational Health & Safety and Bullying and Harassment Awareness in the Workplace Training will continue to prove their value in achieving a culture of trust, transparency and consistency.

2018 Summary

2018 is a Local Government election year and the Corporate Services Department is prepared to ensure a fair election in accordance with our local bylaws, provincial legislation and democratic principals.

In 2018, we will be providing formal Mental Health and Resiliency training by partnering with the Canadian Mental Health Association and the BC Municipal Safety Authority. This mental health training will be for all our staff with additional training for managers and fire fighters.



Introduction

Since the 2009 transfer from Transport Canada, the Smithers Regional Airport is an entity wholly owned and operated by the Town of Smithers. This significant milestone was complemented by the strong focus on improving and upgrading facilities and infrastructure positioning our regional airport as a viable economic development entity into the future.

2017 Summary of Major Objectives and Results

Strategic Growth

- Worked with the selected architects Studio 531 Architects, formerly Moore Wilson, on the Airport Terminal Modernization Project. Awarded the construction contract to Vector Projects Group of Kelowna.
- Vector Project Group negotiated their lowest tendered price in order to fit the approved budget for construction.
- Construction of the expansion and renovation to the terminal building began in August of 2017.
- Continued to work with Executive Flight Centre (EFC) Developments to market airport properties.
- Met with charter and commercial carriers to improve services in Smithers.
- A new café began operating in the airport terminal.

Infrastructure Enhancements

- New runway approaches were designed, tested and submitted to NAV Canada in 2016. Significant time was spent in 2017 trying to ensure NAV Canada would publish the new approach in 2017 to no avail.
- Installed new Airport signage with the Airport branding at the Airport entrance at Highway 16.
- Issued a Water Study Tender to determine the best options for water upgrades.
- Replaced the gate controller and upgraded the main vehicle access gate to Airside.
- A new level passenger gate was installed north of the NAV Canada tower for charter passengers.



Photo (above): new Airport signage with the Airport branding at the Airport entrance at Highway 16.

2017 Summary of Major Objectives and Results continued

Safety

- A successful Safety Management System/Aerodrome inspection on the Airport's Wildlife Management System was conducted.
- Ongoing Safety Management System/Quality Control Quality Assurance development.
- Conducted internal audits and continued staff training and involvement.

Security

- Ongoing audits internally, by Transport Canada, and with partner agencies throughout 2017.
- Transport Canada official Site inspection in 2017 had a few minor deficiencies that were rectified by Airport Staff within hours of being notified by Transport Canada.



Photo (above): B.C. Girl Guides arriving at the Smithers Regional Airport for the province wide *Spirit of Adventure Rendezvous (SOAR)* event.

Photo (below): Survey planes at the Smithers Regional Airport.



2018 Major Projects and Strategies

Strategic Growth

- Continue to work towards the completion of the Terminal Modernization Project.
- Working with NAV Canada to see the GPS WAAS LNAV VNAV landing system published.

Infrastructure Enhancements

- Purchase of a new more reliable runway sweeper.
- Expand paving program to include airside repairs to the crack in the runway.
- Replacement of the airside grass mowing tractor and tiger mower.

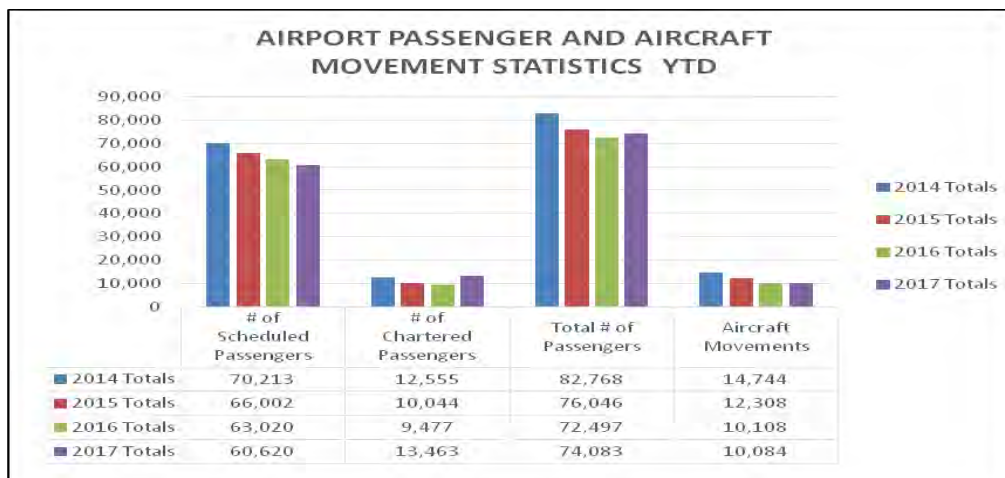
Operations

- Work toward solutions for staff deficiencies and succession planning.
- Ongoing staff training, for safety and security, operations and documentation.
- Attend Airport BC and Airports Canada conferences.
- Work with Vector Projects to optimize and minimize disruptions during terminal renovations.



Safety and Security

- Conduct an all agencies emergency discussion based exercise.
- Conduct a Safety Management System/Aerodrome external (contract) audit.
- Ongoing Safety Management System/Quality Control Quality Assurance audits.
- Ongoing Airport Security Program/Quality Control Quality Assurance audits.
- Renewal of the “Persons with Disabilities Training” for all Staff.
- Internal audits and continued Staff training and involvement.
- Working with the Airport Security Committee to conduct “Discussion Based Exercises”.



Introduction

The Works and Operations Department is responsible for the operation and maintenance of the Town’s infrastructure as well as construction of specific capital works projects. The areas of responsibility include: streets and sidewalks; snow removal and sanding; sanitary sewer system and sewage treatment plant; storm water collection system; potable water supply and distribution system; cemetery; garbage collection, single family residential curbside recycling collection; public works yard; municipal vehicle fleet, municipal buildings, recreation, parks and trail systems, and the two arenas.

In addition to required communications around holiday garbage/residential curbside recycling pickup schedules, spring clean-up week, garbage cart sales/delivery, residential curbside recycling cart delivery, snow clearing, water main flushing, etc., 2017 saw over 653 Requests for Service from residents and businesses in the areas of responsibility of the department.

2017 Summary of Major Objectives and Results

Services

- Garbage Collection (Residential and Commercial) total volume collected = 1,019,508 kilograms.
- Single Family Residential Curbside Recycling total volume collected = 187,275 kilograms .
- Launched the Recycle Coach App in September 2017.

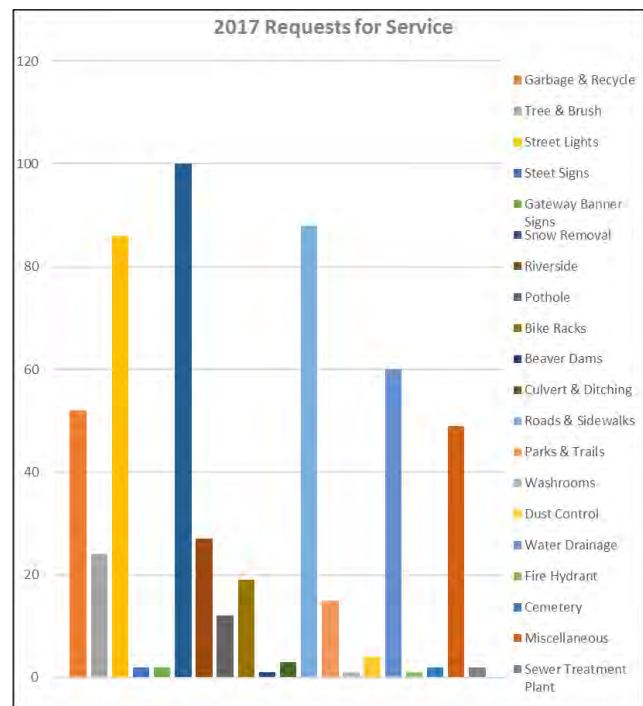
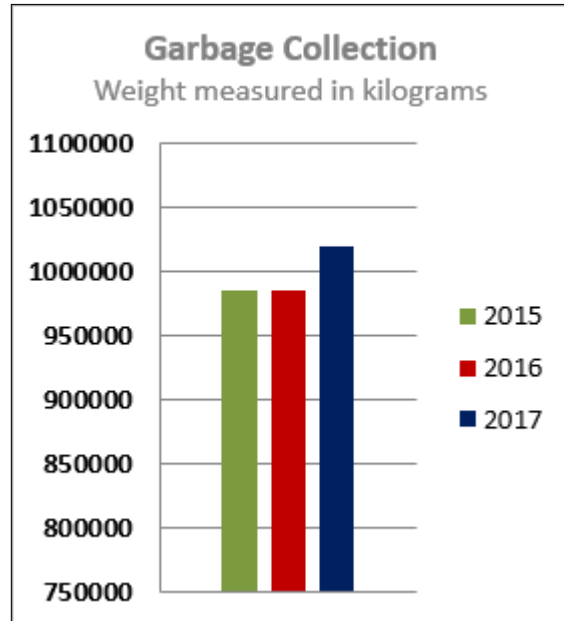
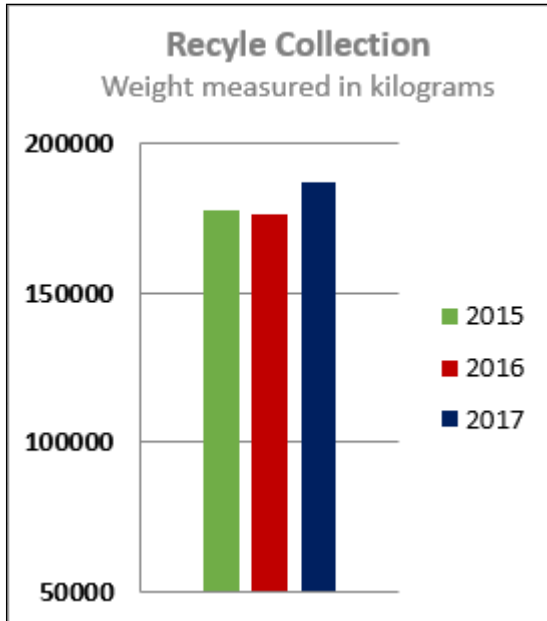


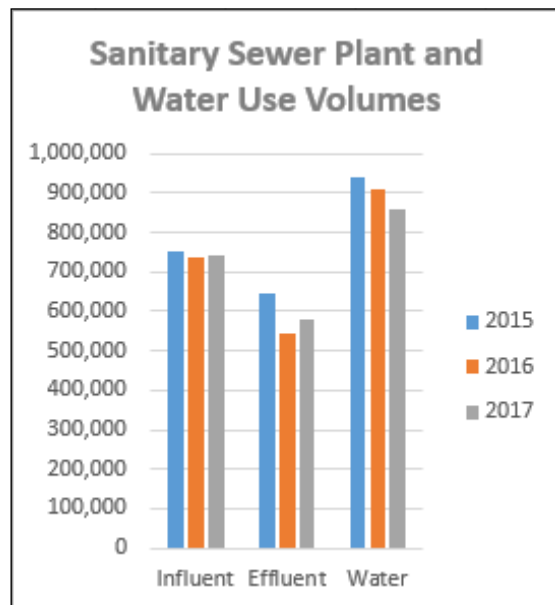
Photo (left): Baskets attached to garbage receptacles on Main Street to encourage the recycling of beverage containers.



Did you know:

In June, 2017 the Town of Smithers, the District of Port Hardy and the District of Summerland challenged each other to reduce contamination levels in their community's curbside recycling programs. Recycle BC facilitated the challenge using its audit data to determine the results.

The Town of Smithers won first place in the Reducing Contaminants Recycling Competition received a prize of a bench made out of recycled plastic for reducing rates of contamination by 40%.



2018 Projects and Strategies

Fleet Replacement

- Replacement of the following:
 - one-ton flatdeck
 - commercial lawn mower
 - two pickup trucks
 - Director of Works and Operations vehicle
 - crack sealing equipment
- Update the Policy OPS-006 Snow and Ice Control.



Photo (left): Town of Smithers Works and Operations Crew cleaning sidewalks on Main Street.

Photo (right): Town of Smithers Works and Operations Crew clearing snow at the three way stop at the end on Main Street.



Introduction

The Recreation Department is responsible for the provision of programs, services, and facilities focused on active living, healthy lifestyles and building community. The Department provides services related to recreation, leisure and culture including administration and registered programs. Facilities managed within this area include the Civic Centre and the New Arena, the Riverside Municipal Campground, Ranger Park Building, Chandler Park Soccer Fields, Elks Park Ball Diamonds, Bovill Square, the Perimeter Trail, and a dozen other developed parks and playgrounds.

2017 Summary of Major Objectives and Results

- 2017 was largest year for revenue at Riverside Municipal Campground at \$111,349.82.
- Organized the annual Spirit of the Mountains Festival.
- Secured sponsorship from local businesses to be able to offer Free Public Skating sessions.
- Coordinated the *Canada 150 Celebration* which saw over 400 people attend.
- Registered 286 program participants in a variety of activities including: British Soccer Camp, Junior Tennis, Kids Sailing Camp, Skateboard Camp, Turf Tots Soccer, and Supporting Individuals with Autism in Sport & Recreation Workshop.
- Scheduled 1,741 events (3,430 hours) in the arenas.
- Approved 68 Special Event Permits, including 42 of which utilized Bovill Square.
- Maintained the “Recreation Smithers” Facebook page.
- Introduced “Yoga and Movement in the Park” - a free weekly drop-in activity open to all during the summer months.
- Established new program partnerships with Local and Provincial Sport Organizations.
- Encouraged the formation of new users groups including the Smithers Tennis Club.
- Promoted concept of physical literacy and its incorporation into new and existing programs.
- As a Jumpstart Community Partner, the Town of Smithers administered 42 grants to kids of low-income families.



Photo (above): Yoga and Movement in the Park at Bovill Square.

2018 Projects and Strategies

- Implement Perfect Mind recreation management software.
- Review current Parks & Recreation Master Plan.
- Increase low-cost or no-cost recreation opportunities for participants of all ages.
- Introduce a before school and/or after school child care program.



Photo (left): Campsite with a view at the Riverside Municipal Campground.



Photo (right): Canada Day Celebration at Bovill Square.

Introduction

The Development Services Department is responsible for the following functions:

Planning, Engineering, Building Inspection, Business Licensing, Bylaw Enforcement, Animal Control, Community Policing, and Cemetery Administration.

Several key infrastructure projects were completed in 2017, including the Main Street Watermain Looping project, the 47-stall public parking lot on Second Avenue, perimeter fencing at Chandler Park fields, the downtown public washroom on Second Avenue (the Portland Loo), and the Bulkley Valley Arts and Culture Centre Pre-Feasibility Study.

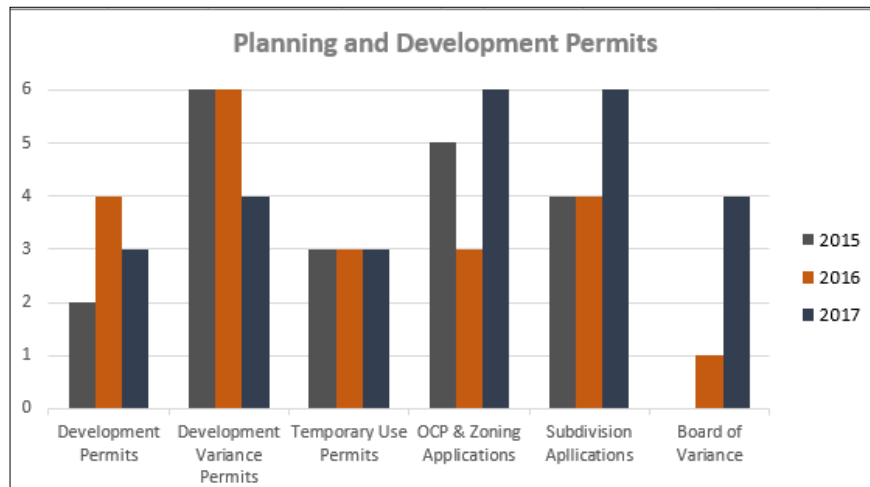


Photos: Concept design locations for the proposed Bulkley Valley Arts and Culture Centre.



2017 Summary of Major Objectives and Results

- Completed a Pre-Feasibility Study for the Bulkley Valley Arts and Cultural Centre in Central Park.
- Hosted a Town Hall Forum in October with regards to the BV Arts and Cultural Centre.
- In partnership with P4HC (Partnering For Healthier Communities) Committee, worked on homelessness initiative.
- Implemented the Small Business Task Force Recommendations as per Council direction.
- Award the contract for the Downtown Landscape Redesign Project.
- Signed Memorandum of Understanding for Rapid Response to Homelessness with BC Housing to construct a Supportive Housing facility on Railway Avenue at Queen Street.
- Increased Threshold Exemption for Off-Street Works from \$75,000 to \$100,000 in the Subdivision Servicing and Development Standards Bylaw.



2018 Major Projects and Strategies

- Complete the Downtown Landscape Redesign Project.
- Complete the Active Transportation Plan.
- Implement Revitalization Tax Exemption in the downtown core, in partnership with the Finance Department.
- Coordinate with BC Housing the rezoning and public engagement process for its Supportive Housing Project on Railway Avenue at Queen Street.
- Complete a Concept Plan & Business Case for a new Library/Art Gallery facility, as Phase 1 of the BV Arts & Culture Centre Pre-Feasibility Study.

2017 Summary of Major Objectives and Results

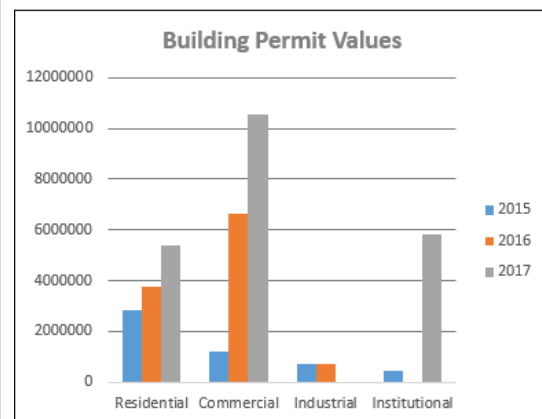
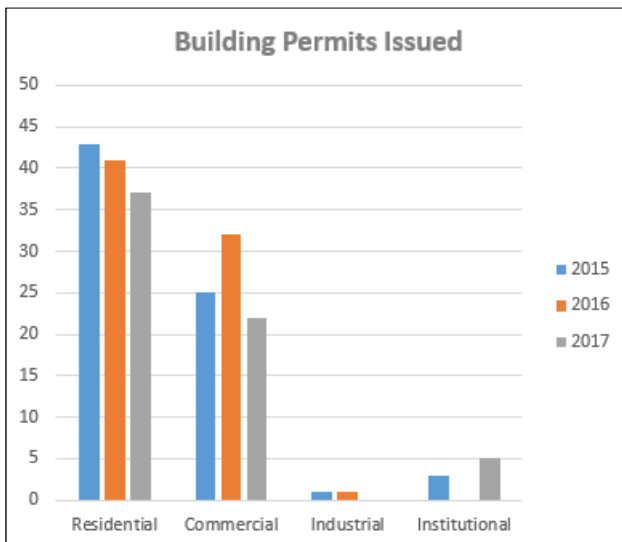
Building Inspection

- 67 building permits issued with 8 new single family homes started and 1 multi-family development project started.
- Total construction value of \$21,751,857; with the majority from commercial permits at \$10,530,438, single family residential permits at \$5,410,425, and industrial and institutional permits at \$5,810,994.
- Downtown Spruce-up Program: administered the \$20,000 program for 26 projects up to \$1,000 to restore or redesign retail and commercial building signage in downtown Smithers.
- Assisted Access Smithers Working Group with the Downtown Accessibility Improvement Program.
- Facilities Maintenance Plan: continued updating the plan and implemented ongoing improvements to various municipal buildings such as: re-roofing the old public washroom at the Fall Fairgrounds.

Business Licensing

- 65 new business licenses issued.
- 642 total businesses operating.

Active Business Licenses	
2015	645
2016	631
2017	642



2018 Major Projects and Strategies

- Building Bylaw amendment based on the Municipal Insurance Agency (MIA) model bylaw.
- Passive House and Energy Step Code continued education.

2017 Summary of Major Objectives and Results

- Completed the water main looping on Main Street from 16th Avenue to the dead-end water main on Victoria Drive.
- Completed the installation of a permanent, year-round, public washroom in the Downtown; the Portland Loo, on Second Avenue just south of Main Street.
- Incorporated the recommendations from the Age Friendly Assessment and Action Plan into the Facilities Maintenance Plan and in the Sidewalks Capital Upgrades program.
- Completed the Chandler Park Field Upgrades Project Phase 2 and perimeter fencing installed.
- Replaced corroded streetlight poles in Silverking Subdivision.
- Constructed 47 parking spots, including an electric car charging station, on Second Avenue.
- Rosenthal Road hill road shoulder failure: completed a geotechnical assessment, selected the repair method design, secured funding with Council, and completed 75% of the construction.



Photo (above): Rosenthal Road repair.

2018 Major Projects and Strategies

- Replace problematic cast iron water main section south of Main Street between 14th and 15th Avenues (cancelled in 2017 due to single tender received over budget).
- Replace 2 remaining corroded streetlight poles on Main Street (ordered in 2017).
- Completion of the Chandler Park Field Upgrades Project Phase 3, by moving the original Field 1 and completing the new Field 3.
- Asset Management Plan for the Water, Sanitary Sewer, and Storm Sewer/Drainage systems.
- Water System Hydraulic Model calibration and update.
- Pavement Condition Evaluation and road maintenance recommendations.

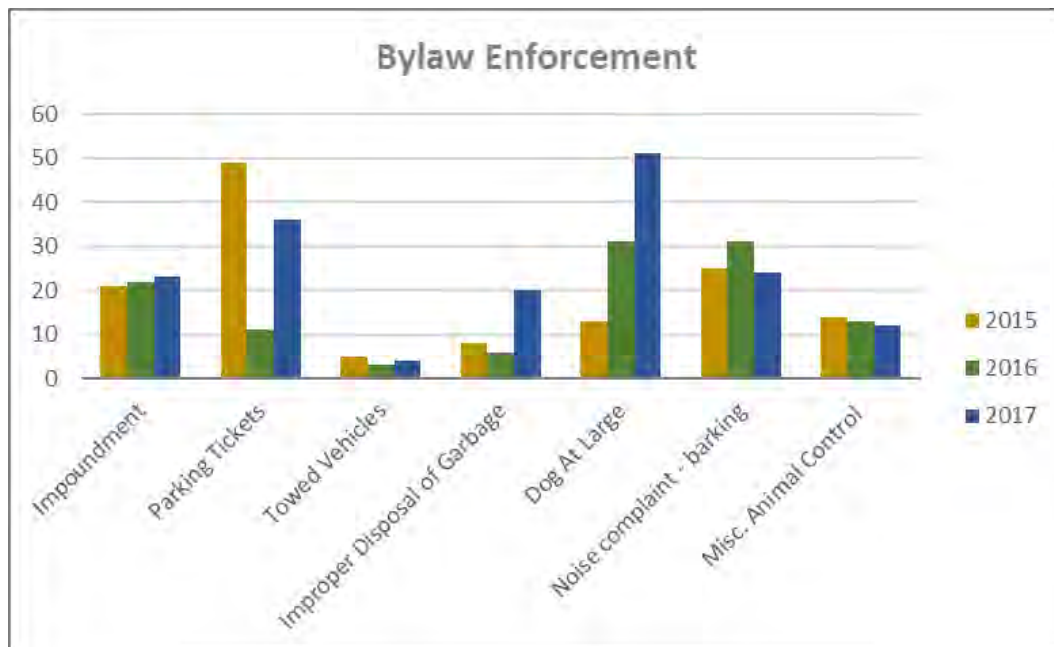
2017 Summary of Major Objectives and Results

Bylaw Enforcement/Animal Control:

- Continued to provide opportunities for promotion of cycling education and awareness within the Town.
- Continued to implement the ticketing book/procedure for dogs at large and failure to pick up after pets. Increased enforcement in this area particularly on public trails, walkways, and parks.
- Monitored homeless issues on Town and Crown lands and maintained an effective relationship with local service providers to assist in managing issues as they arose.
- Researched an adjudication process for ticket disputes, but decided it was not feasible to implement.
- 2017 marked the fourth successful year the Toys for Tickets Program. Toys for Tickets gives people the opportunity to contribute to the community by donating toys to the Christmas Hamper Fund instead of paying their Town and Airport traffic tickets .



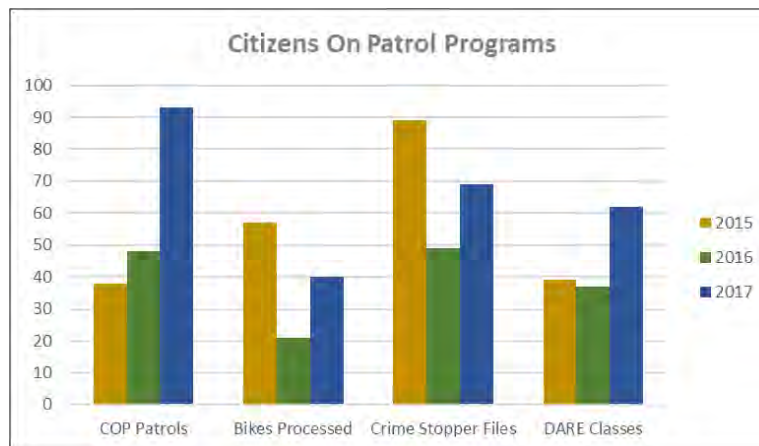
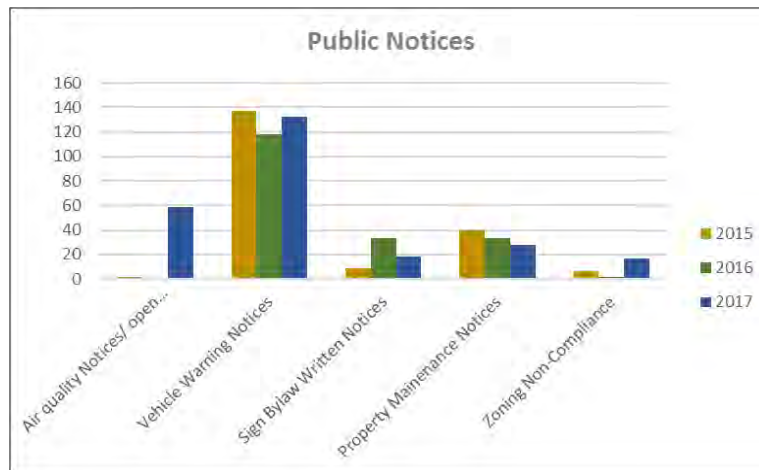
Photo (above): Toys for Tickets.



2017 Summary of Major Objectives and Results

Crime Prevention:

- Continued to provide programming within School District 54 in accordance with the RCMP Crime Prevention Education Continuum (ie. DARE, BRAVE, Drug Awareness, etc.).
- Supervised and coordinated all volunteer activities through the Smithers Community Police Office, including training, volunteer engagement and retention initiatives and ensure all members are qualified to RCMP Volunteer management standards/guidelines.
- Provided educational/engagement opportunities for the community with a focus on Seniors Safety, Youth Engagement, and harm reduction for homeless and/or “at risk” populations.
- Worked closely with ICBC, Senior Staff, Ministry of Transportation and Infrastructure, and School District 54 in developing cyclist/pedestrian safety initiatives.



2018 Major Projects and Strategies

Bylaw Enforcement/Animal Control:

- Bear and wildlife awareness education and integration with Conservation Officers reporting programs and enforcement.
- Woodstove Exchange Program in partnership with the BV Lakes District Airshed Management Society and the Ministry of Environment.
- Sign Bylaw amendments and enforcement for temporary signs on Highway 16.
- Highway Bylaw No. 846 amendment for snow removal from private properties.
- Monitor homeless issues on Town and Crown lands and maintain an effective relationship with local service providers to assist in managing issues as they arise.

Crime Prevention:

- Continue to provide programming within School District 54, in accordance with the RCMP Crime Prevention Education Continuum (ie. DARE, BRAVE, Drug Awareness, etc.).
- Continue to provide educational/engagement opportunities for the community with a focus on Seniors Safety, Youth Engagement, and harm reduction for homeless and/or “at risk” populations.
- Crime Prevention Through Environmental Design (CPTED) review of Supportive Housing facility and setting up a neighbourhood Blockwatch network.
- Distracted Driving education focus with student “N” drivers, partnering with ICBC.
- Cannabis education and awareness focused on youth, with pending legalization.



Photo (above): Smithers R.C.M.P. Detachment member and M. Davey, Prevention and Community Safety Officer, attend the D.A.R.E graduation ceremony.

2017 Awards of Excellence

The annual Awards of Excellence are presented by the Advisory Planning Commission (APC) in conjunction with the Smithers Chamber of Commerce to project proponents in recognition of newly completed projects that have demonstrated an excellence in commitment to improving the community. Merit is assessed based on aesthetics, sustainability, community value, renewal and preservation.

The three categories are:

- Residential
- Mixed Use
- Commercial, Industrial or Institutional.

In 2017, the APC added another category, Accessibility, to recognize a project that included an accessibility focus.



RESIDENTIAL WINNER (above): 3841 Fifteenth Avenue.



COMMERCIAL, INDUSTRIAL, AND INSTITUTIONAL WINNER (above): 3842 First Avenue - Royal Canadian Legion.



ACCESSIBILITY WINNER (above): 1181 Main Street - Dze L K'ant Friendship Centre Society Building.

Introduction

Smithers Fire Rescue has consistently retained a volunteer force of 42 firefighters over the years. Organizationally, Smithers Fire Rescue fosters the Town's commitment to a positive, trusting and collaborative environment.

Firefighters provide services beyond structural firefighting such as: First Responder (pre-hospital care); Highway Rescue; Aircraft Firefighting; Fire Prevention; and Public Fire Safety Education. Fire prevention focuses on areas such as code enforcement and fire inspection services. Public fire safety education provides general information on preventing accidents in the home and workplace through lectures, tours, printed materials and fire extinguisher demonstrations. We have seen significant success in our education of children in the elementary school setting.

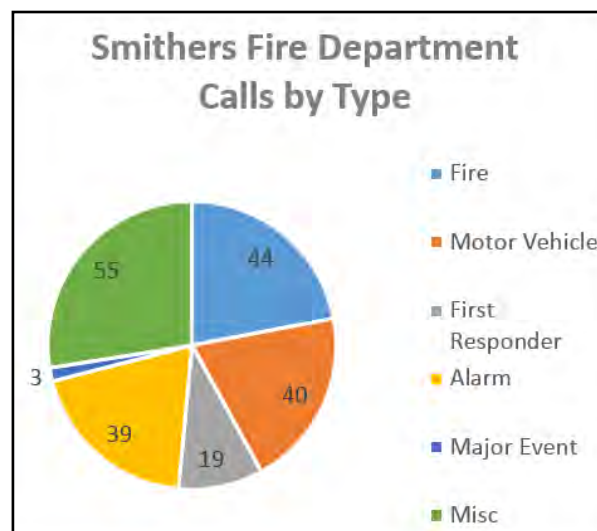
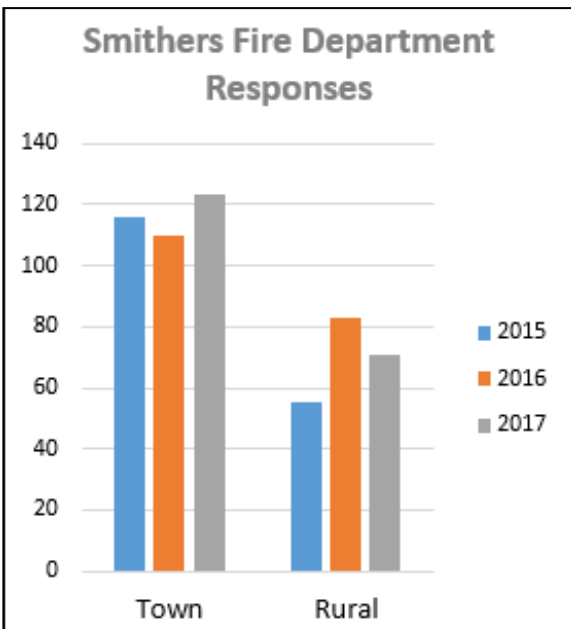
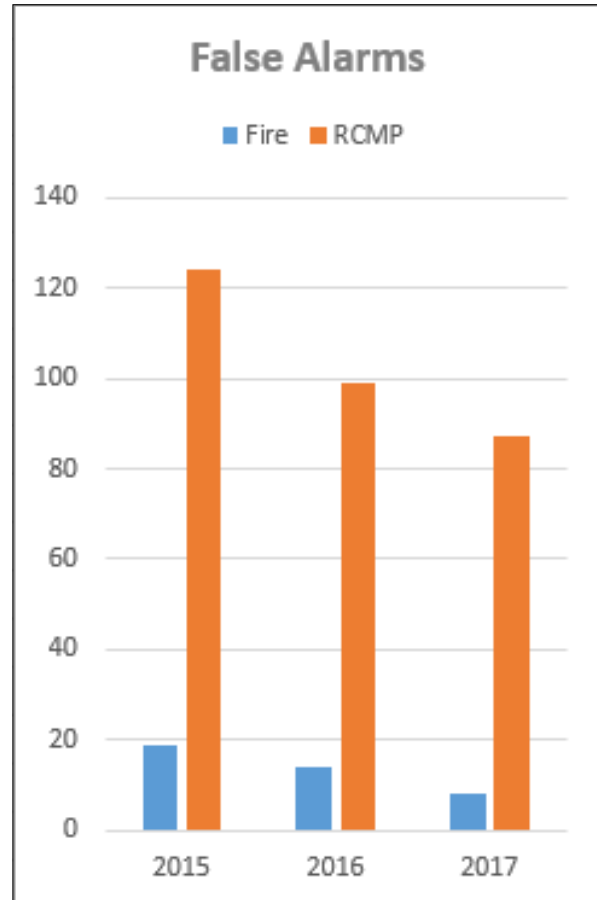
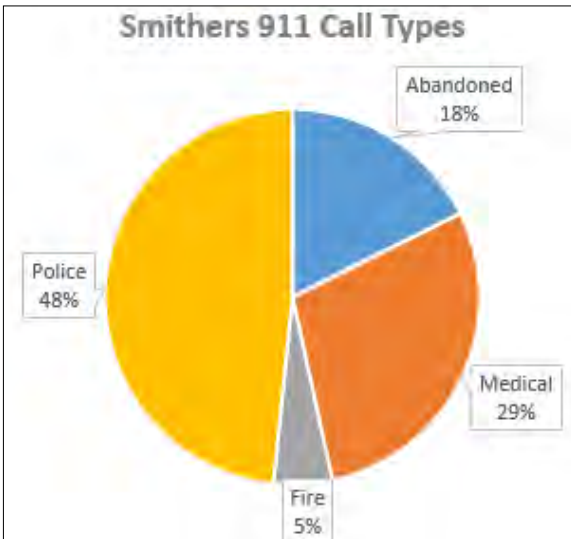
2017 Summary of Major Objectives and Results

- 194 "911" calls were responded to in 2017, with the top three incident categories continuing to be First Responder/Medical, Fire and Motor Vehicle.
- Volunteers put in over 6,147 volunteer firefighter hours.
- Ordered replacement containers for the Smithers Regional Fire Training Centre's live fire training containers.
- Replacement of the Water Tender Truck.
- Responded to call for help in Cariboo wildfire situation.
- Opened a Emergency Social Services (ESS) Reception Centre to assist evacuees from Cariboo region.

Photo (right): Water Tender Truck replacement



2017 Summary of Major Objectives and Results continued



Did you know:
 13 Smithers firefighters contributed over 1,880 hours to fight wildfires in the Cariboo in 2017?

Other Accomplishments in 2017

B.C. Wildfires

On July 6, 2017, a two-hectare wildfire began west of 100 Mile House, British Columbia, Canada marking the beginning of the record breaking 2017 wildfire season in British Columbia. As of September 12, there were 158 fires burning throughout the province. The 2017 fire season had the largest total area burnt in a fire season in recorded history (1.3% of BC total area); the largest number of total evacuees in a fire season; and the largest single fire ever in British Columbia. Smithers Fire Rescue assisted during the provincial declaration of emergency and was deployed to Cache Creek and Williams Lake spanning a month with a continued rotation of Firefighters to support the Town of Smithers commitment to support firefighting operations in those communities.



Photo (above): Smithers Volunteer Firefighters responding to the 2017 Cariboo Region Wildfires.

Other Accomplishments in 2017

Muscular Dystrophy

Since its incorporation, Muscular Dystrophy Canada has been supported by more than 800 Fire Departments and Associations across Canada who currently raise over \$3 million annually. Fire Fighters are Muscular Dystrophy Canada's largest network of supporters. Smithers Fire Rescue over the course of 26 years through the Harley Raffle draw has raised \$757,473.00. In 2017, Smithers Fire Rescue has raised \$43,020.00 making it the top single fund raising Fire Department in BC.

2018 Projects and Strategies

- Construct Fire Department Storage Building.
- Complete the containers at the Smithers Regional Fire Training Centre.
- Hire a new temporary Emergency Social Services Coordinator, to bridge the Smithers and Regional District of Bulkley Nechako's Emergency Social Services response plan.
- Hire a new Fire Training Officer.
- Implement a public Mass Notification System.



Photo (above): Smithers Volunteer Firefighters responding to the 2017 Cariboo Region Wildfires.

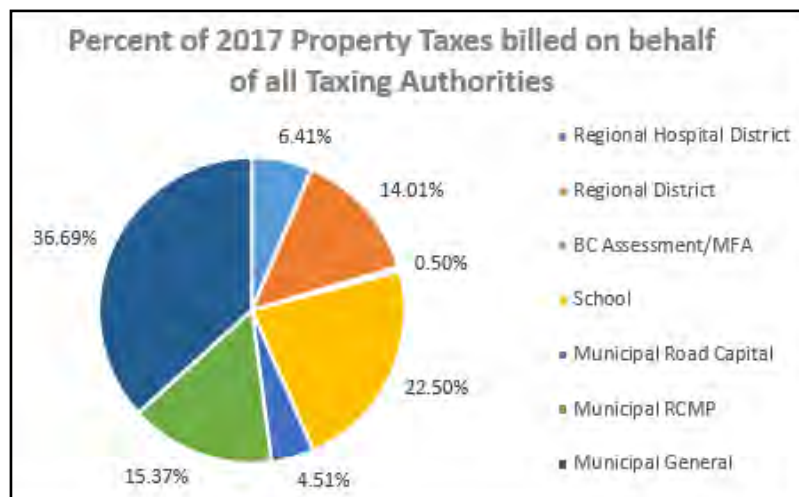
Introduction

The Finance Department is responsible for monitoring, controlling and allocating financial resources in order to achieve the Town's immediate and long term goals and objectives as well as maintaining the Information Technology services to all Town facilities.

In 2017, Finance continued to support all the Town Departments, prepare the five year budget while providing accounts receivable and payable functions and providing payroll support for all Town employees.

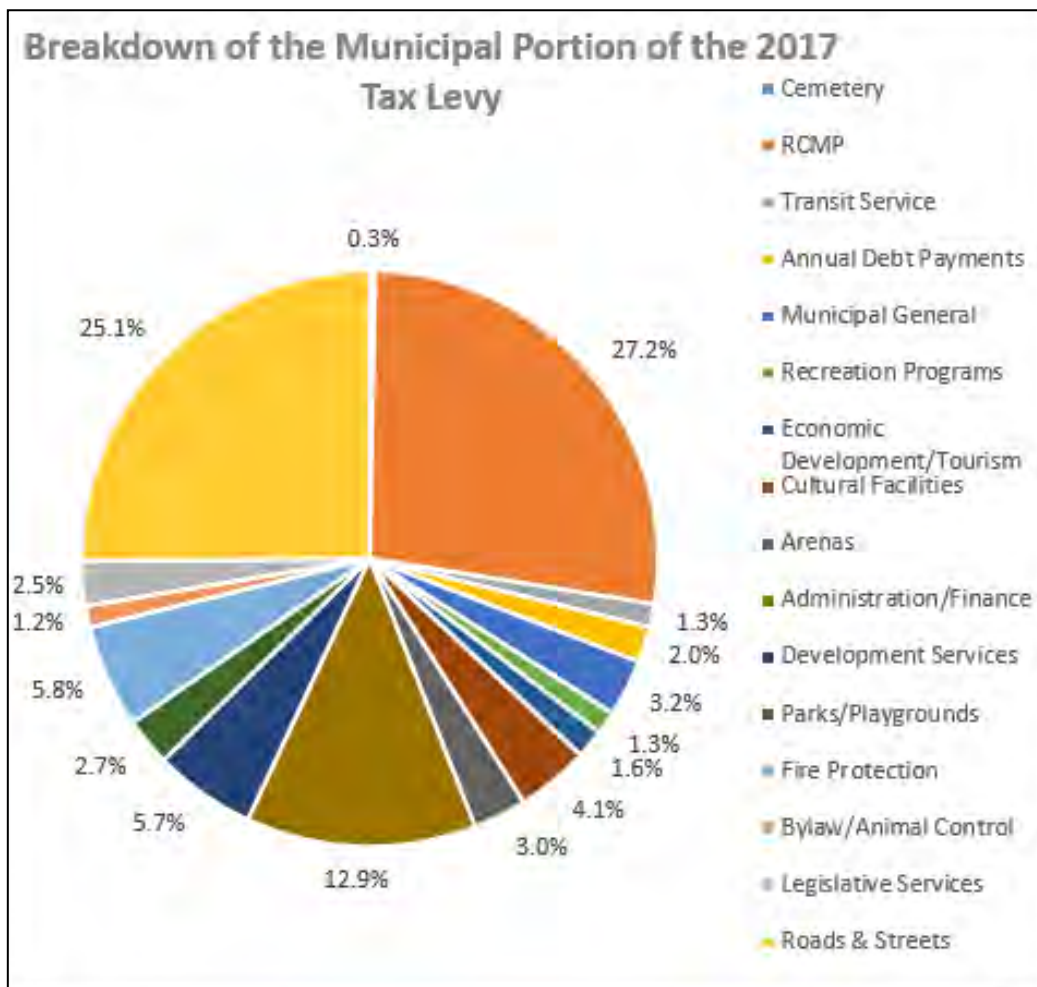
2017 Summary of Major Objectives and Results

- Presented a new Recreation Fees and Charges Bylaw for the 2017, 2018 and 2019 field user seasons, 2017/18, 2018/19, 2019/20 Ice user seasons and other recreation fees and charges for 2017, 2018 and 2019.
- Presented a new Cemetery Fees and Charges Bylaw for the 2018, 2019 and 2020 years.
- Presented a new Garbage Collection Fees and Charges Bylaw for the 2018, 2019 and 2020 years.
- Worked with the Province to be involved in a pilot project to test out the new software that will be replacing SMARTTool, which is used to input fleet fuel, natural gas and hydro volumes used to calculate annual GHG emissions.
- Implemented new School tax payment, Home Owner grant and Deferred Tax Program process changes as required by the Province.
- Presented the Permissive Taxation Policy to Council for their review (no amendments made).
- Worked on the tender document for the Payroll Benefit package.
- Completed Loan Authorization process for the Airport Terminal Modernization project.
- Completed debt borrowing in the fall of 2017 for the Airport Terminal Modernization Project.
- Administered ongoing Grant claims for all grants for the Airport Terminal Modernization project.



2017 Summary of Major Objectives and Results

- Installed new hearing LOOP system in Council Chambers.
- Tested out the HELPDESK system as a pilot project with several Town employees.
- Upgraded MS Office software.
- Purchased and installed several refurbished servers.
- Priced out upgrading MS exchange and installing VOIP phone system at Town Office for the 2018 budget.
- Installed new VOIP phone system at the Works Yard.
- Assisted in installation of new Vadim E3 (Version 2.5) software system.
- Replaced old wireless link at the Airport.
- Changed SPAM filter software from ProxMox to Zero Spam.
- Implemented offsite backup for autocad drawings.



2018 Projects and Strategies

Finance:

- Tender out the Payroll Benefit package.
- Investigate a new HR module that Payroll and Administration can use.
- Update employee activation, leave request, and other forms.
- Be involved in new recreation software, Perfect Mind, implementation.
- Oversee the development of a Town Revitalization Tax Exemption Program (bylaw).
- Airport Sweeper Short-term Capital Borrowing Bylaw process.
- Develop Cash-in-Lieu Provision for Offsite Works to be included in Subdivision Servicing Bylaw.
- Prepare the Off Site Works Statutory Reserve Bylaw.
- Amend the Operating Surplus and Capital Reserve Policy.
- Prepare a new Facility Replacement Statutory Reserve Bylaw.
- Ongoing grant claims for all grants for the Airport Terminal Modernization Project.
- Prepare a new Airport Fees and Charges Bylaw for the 2019, 2020 and 2021 years.

IT Goals and Objectives:

- Enhance offsite backup for Vadim database, bylaws, minutes.
- Install new VOIP phone system at Town Office.
- Install new MS Exchange software.
- Implement a new and better inventory program.
- Complete mapping of where all technologies are for all locations.
- Investigate a Municipal Request for Service Mobile App.
- Ongoing annual maintenance and review of computers.

Did you know:

Of the \$10,532,085 collected in property taxes in 2017, \$4,572,437 was collected for other taxing authorities?

Smithers 2017 Statement of Property Tax Exemptions

Town of Smithers Statement of Property Tax Exemptions For the Year Ended December 31, 2017 Unaudited

In accordance with Section 98(2)(b) of the Community Charter, the following properties in the Town of Smithers were provided permissive property tax exemptions by Council in 2017

Assessment Roll Number	Legal Description	Civic Address	Organization	Reason for Proposed Exemption	Value of Permissive Exemption
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Senior Housing Exemptions (Section 224 (2)(h))

0003-010	Lot A, Plan PRP46504, Section 30, Township 4, Range 05	3668 Eleventh Ave	Northern Health Authority	Long Term Care and Housing of Senior Citizens (Bulkley Lodge) over and above statutory exemption	\$24,525
0932-000	Lot 32, Plan 4928, DL 865, Range 5	3985 Pioneer Pl	Bulkley Senior Citizens Housing Society	Housing of Senior Citizens (Pioneer Place) over and above statutory exemption	\$3,551
1225-380	Lot 5, Plan PRP1346, Range 05, DL 5714	4210 Astlals Pl	BV Christian Seniors Care Society	Housing of Senior Citizens: Exempt portion only 6,000 sq ft building and 25% land- over and above statutory exemption	\$1,765
1300-500	Lot A, Plan 11458, DL 865, Range 05	Mountainview Dr	Bulkley Senior Citizens Housing Society	Housing of Senior Citizens (Pioneer Place Extension)- over and above statutory exemption	\$1,719
1300-600	Lot B, Plan 11458, DL 865, Range 05	Pioneer Pl	Bulkley Senior Citizens Housing Society	Housing of Senior Citizens (Pioneer Place Extension) over and above statutory exemption	\$401

Public Worship Exemptions (Sections 224 (2)(f) and 24 (2)(g))

0005-000	Lot 1, Plan 12203, DL 5289, Section 30, Township 4, Range 05	1636 Princess St	Anglican Synod Diocese of Caledonia	Public Worship- over and above statutory exemptions	\$3,594
0019-000	Parcel A, Block 28, Plan 1054, DL 5289, Range 05	3696 Fourth Ave	BC Corporation of the Seventh Day Adventists	Public Worship- over and above statutory exemptions	\$806
0477-004	Lot 1, Plan 9143, DL 865, Range 05	4054 Broadway Ave	Roman Catholic Episcopal Corp of Prince Rupert	Public Worship (not including the residence)- over and above statutory exemptions	\$1,036
0692-200	Lots 32-36, Block 135, Plan 1054, DL 865, Range 05	3919 Seventh Ave	Smithers Fellowship Baptist Church	Public Worship- over and above statutory exemptions	\$975
0747-010	Lots 33 - 36, Block 143, Plan 1054, DL 865, Range 05	3889 Eighth Ave	Trustees of the Smithers United Church	Public Worship- over and above statutory exemptions	\$1,154
0789-000	Parcel A, Block 159, Plan 1054, Section 31, Township 4, Range 05	1833 Main St	Evangelical Free Church of Smithers	Public Worship- over and above statutory exemptions	\$3,503
0860-720	Lot 72, Plan PRP5258, DL 865, Range 05	4034 Walnut Dr	Christian Reformed Church of Smithers	Public Worship and Not-for-profit over and above statutory exemptions	\$19,939
1200-020	Lot A, Plan PRP42703, District Lot 865, Land District, Coast Range 05	Highway 16	Trustees of Smithers Congregation of Jehovah Witnesses	Public Worship (Jehovah Witness Church)- over and above statutory exemptions	\$2,355
1225-690	Lot 1, Plan PRP 14290, DL 865, Range 05	3974 Tenth Ave	Church of Jesus Christ of Latter Day Saints	Public Worship (Church of Jesus Christ Latter Day Saints)- over and above statutory exemptions	\$2,593
1717-765	Lot A, Section 30, Township 4, Plan PRP 46819, Range 05	3115 Gould Place	Bethel Reformed Church of Smithers	Public Worship- over and above statutory exemptions	\$6,206

Private School Exemptions (Section 224 (2)(h))

0477-004	Lot 1, Plan 9143, DL 865, Range 05	4054 Broadway Ave	Roman Catholic Episcopal Corp of Prince Rupert	All of St. Joseph's School excluding the residence- over and above statutory exemptions	\$9,909
1717-200	Lot B, Plan 11184, Section 30, Township 4, Range 05	3575 Fourteenth Ave	BV Christian School Society	Cover all BV Christian High School exemptions- over and above statutory exemptions	\$56,299

Hospital Exemption (Section 224 (2)(h))

0694-075	Parcel A, Plan 9555, Blocks 138, Plan 1054, DL 865, Range 05	3950 Eighth Ave	Northern Health Authority	Non residential part of BV District Hospital- over and above statutory exemptions	\$46,438
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Smithers 2017 Statement of Property Tax Exemptions

Town of Smithers Statement of Property Tax Exemptions

*For the Year Ended December 31, 2017
Unaudited*

In accordance with Section 98(2)(b) of the Community Charter, the following properties in the Town of Smithers were provided permissive property tax exemptions by Council in 2017

Assessment Roll Number	Legal Description	Civic Address	Organization	Reason for Proposed Exemption	Value of Permissive Exemption
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Non-Profit Organization Exemptions (Cultural and Charitable) (Section 224 (2)(a))

0002-330	Lot 1, Plan PRP9833, Section 30	3439 Fulton Ave	Smithers and Area Recycling	60% exemption on land and improvements- leased (business) portions remain taxable	\$1,253
0110-000	Lot 17, Block 39, Plan PRP1054, DL 5289, Range 05	3768 2nd Ave	Grendel Group	56% of assessment on land and improvements	\$2,013
0133-000	Parcel A, Block 40, Plan PRP1054, DL 5289, Range 05	3840 1st Ave	Royal Canadian Legion	100% exemption of all class 8 assessment and 25% exemption of class 6 assessment	\$1,726
0154-020	Lots 1-2, Block 41, Plan 1054, DL 5289, Range 05	3704 First Ave	BV Museum	100% exemption on old St James Church assessment	\$2,893
0162-000	Lots 30 and 31, Block 54, Plan PRP1054, THE FRONT 62 1/2 ft and THE REAR 62 1/2 ft of each lot; Parcel C, Block 41, Plan PRP1054, DL 5289, Range 5	3772 First Ave	Northern Society for Domestic Peace	75% exemption on land and improvements- leased (business) portions remain taxable	\$8,332
0178-000	Lot A, Plan PRP12448, DL 5289, Range 05	3688 Broadway	BVD Hospital Auxiliary	60% exemption on land and improvements	\$3,468
0238-200	Parcel D, Lot 44 and Lot 5289, Block 55, Plan 1054, DL 5289	3873 1st Avenue	Wet'suwet'en Treaty Office Society	property used for cultural and not-for-profit purposes, exemption given to entire property assessment	\$3,326
0274-020	Lots 21-22, Block 57, Plan 1054, DL 5289, Range 05	1065 Main St	Governing Council of Salvation Army in Canada	exempt portion attributed to Food Bank	\$3,478
0708-050	Lots 1-36, Block 140, Plan 1054, DL 865, Range 05	1621 Main St	BV Gymnastics, BV Search and Rescue and BV Museum	exemption to the areas leased at LB Warner site in total estimated at 10% land and approximate value of improvements to Gymnastics building	\$1,859
1223-870	Lot A, Plan 12656, Section 30, Range 05.	3736 16th Avenue	BV Search and Rescue	exemption to portion leased at the Ranger park Building - estimated at 2/3 of the basement being 1893 sq feet which is 22% of the total building and therefore 22% of the land	\$1,124
1223-900	Lot A, Plan 12707, DL 865, Land District 14, Range 05	1425 Main St.	Smithers Central Park Building Society	exempt all of Central Park Building	\$7,501
1501-010	Lot A, Plan PRP 42327, DL 5714, Range 05	3815 Railway Ave	Smithers Community Services Association	exempt Heritage portion of old CN Railway Station (approximately 65% of land and building)	\$7,535
1711-800	Lot 1, Plan EPP29112, Section 30, Range 5	3446 19th Ave	BV Bottle Depot	76.5% exemption on land and improvements- leased (residential) portions remain taxable	\$2,191

Recreational Exemptions (Section 224 (2)(f))

0802-075	Plan 1054, DL 865	Third St	Smithers Curling Club	exempt all of the Curling Club building and footprint of land it sits on	\$13,047
1224-000	Lot A, Plan PRP 13685 except Plan PRP 13746, Section 2, Township 1A, Range 05	Scotia St	Smithers Golf and Country Club	exempt all land of the Smithers Golf Club	\$7,519

Partnering Agreements (Section 225)

0655-000		Hwy 16/Main St	Husky Oil Ltd	partnering agreement to allow Town to use area for public park use from 2013 to 2022	\$4,244
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The Value of the Permissive Tax Exemptions is the amount of municipal property taxes that would have been imposed on each property had it not been exempt in 2017. The value of the annual tax exemption has been calculated using 2017 municipal property tax rates.

Leslie Ford
Director of Finance

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Smithers 2017 Audited Financial Statements

Town of
Smithers 



Photo taken by Mayor Bachrach November 2017

Audited Consolidated Financial Statements

1027 Aldous Street, Box 879, Smithers,
BC V0J 2N0
Phone: 250-847-1600, Fax: 250-847-1601
Website: www.smithers.ca



Airport Terminal Construction as of December 2017

(Photo taken by Vector Projects Ltd).

Smithers 2017 Audited Financial Statements

**Town of Smithers
Consolidated Financial Statements
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December 31, 2017

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Smithers 2017 Audited Financial Statements

2017 Consolidated Financial Statements – Financial Highlights

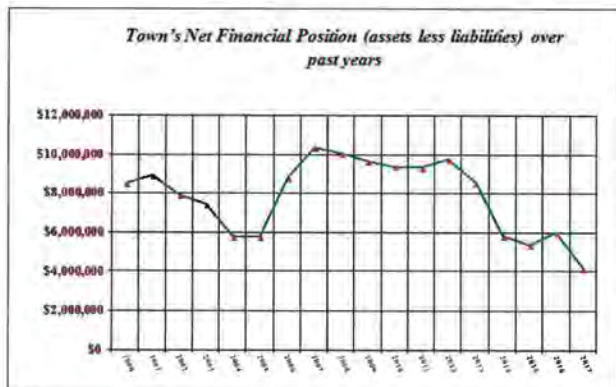
To Mayor Bachrach and Members of Council:

I hereby submit the audited consolidated financial statements for the Town of Smithers for the fiscal year ended December 31, 2017, pursuant to Section 167 of the *Community Charter*.

The consolidated financial statements include a Management Report, the Auditor's Report, Consolidated Statements, Notes to the Financial Statements and Supplementary Schedules. The Consolidated Financial Statements reflect the Town's overall financial position as at December 31, 2017 and the results of its operations and changes in its financial position for the year including the 2017 financial results of the Smithers Public Library.

2017 Financial Highlights:

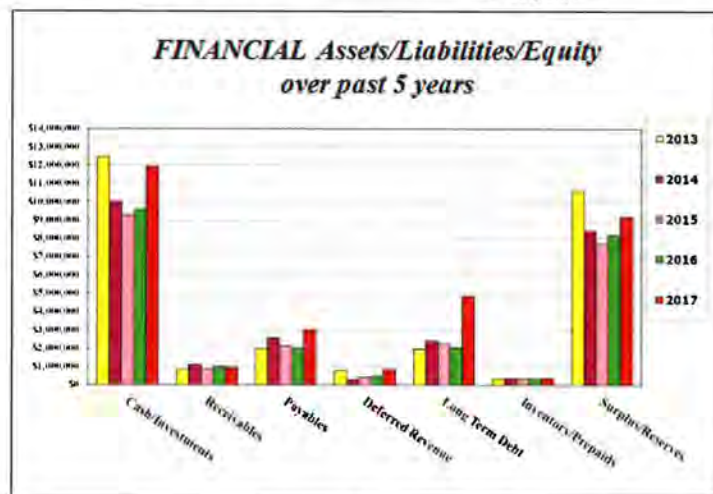
The Consolidated Statement of Financial Position (Assets, Liabilities and Accumulated Surplus) (page 9) is prepared in accordance with Public Sector Accounting Board regulations (PSAB). This statement is designed to show the details of and changes in net economic resources of the Town.



Net Financial Assets:

Net Financial assets are resources available to finance future operations. The Town continues to be in a net financial asset position, meaning that it had more assets on hand at the end of the year than liabilities owing, however the net financial asset position declined in 2017.

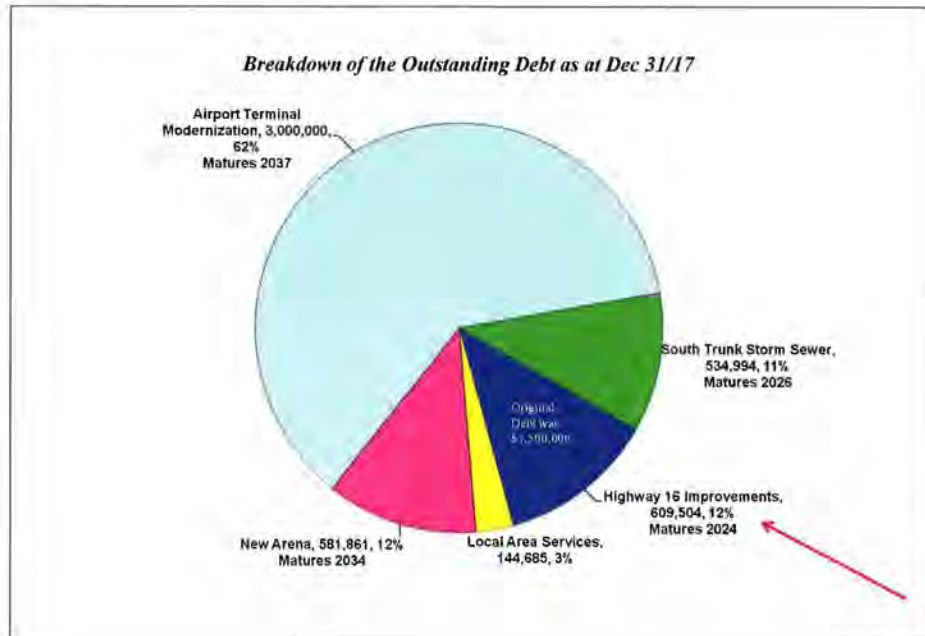
As seen in the chart to the left, the Town's 2017 Net Financial Asset position was the lowest in 18 years (since consolidated statements began).



Smithers 2017 Audited Financial Statements

2017 Consolidated Financial Statements – Financial Highlights

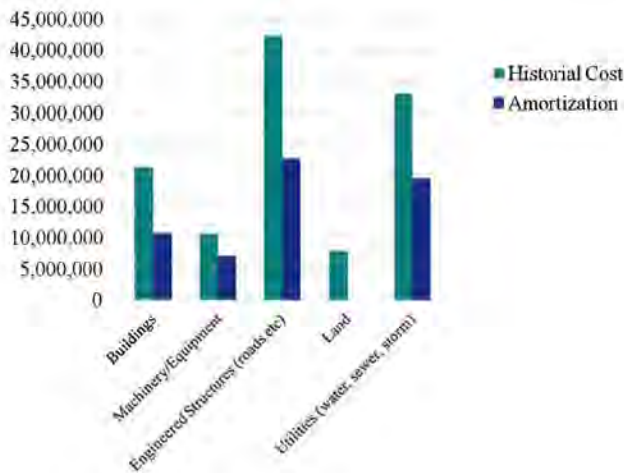
- **Cash and Investments** increased slightly from \$9.3M to \$11.9M. However, as mentioned in Note 1 c (page 14 of the financial statements), the Town had more liabilities than unrestricted cash on hand at the end of 2017.
- **Accounts Receivables** decreased from \$969,261 to \$940,921. This can partly be attributed to a reduction in Taxes Receivable, which were lower at the end of 2017, due to several years' worth of outstanding taxes paid by a large industrial tax customer in 2017.
- **Loans receivable** was lower due to the \$5,000 loan payment made in 2017 by the Smithers Curling Club. The Curling Club loan was renegotiated in 2015 and the loan will be completely repaid by 2019.
- **Accounts Payables** increased from \$2,004,260 to \$2,988,611 due to larger capital invoices owing as at December 31, 2017 (paid in January 2018) and more holdbacks and refundable securities held at the end of 2017.
- **Deferred Revenue** increased in 2017 due to the Town having received more prepaid tax revenue (more taxpayers sign up each year to participate in the Town's tax prepayment program) and grant funds received in 2017 for the Airport Capital project in advance of expenditures.
- **Long Term Debt** increased from \$2,042,120 to \$4,871,144, as a result of the \$3M Airport long term debt funds received in 2017. The Airport debt now represents the largest component of the Town's debt, as seen from the chart below.
 - The Highway 16 Improvement debt (with \$609,504 currently outstanding) will mature by 2024. In total \$1.5M was originally borrowed for the Highway 16 project.



2017 Consolidated Financial Statements – Financial Highlights

- **Non-Financial Assets:** These are resources that are meant to be consumed in the provision of municipal services.
 - **Tangible Capital Assets (TCA):** The Town recorded close to \$5M in new tangible capital assets in 2017 and just over \$3M in amortization.
 - Of the \$5M in new Tangible Capital Assets, \$111,281 was received through developer contributions. In 2017 this included water connections, sidewalk and paved lane, fenced dog park and an additional bus stop.
 - A large portion of the \$5M in capital assets related to the Airport Terminal Modernization project (which was placed into Work In Progress at the end of 2017).
 - At the end of 2017 the Town had \$118M worth of Tangible Capital assets, with the largest category being that of Engineered Structures (Roads, Streets, Lanes, Runways, Paths, and Parks). After amortization the Town's assets have a net book value of \$58M, which means that the Town's assets, on average, are 49% amortized. The chart below shows the total historical cost of each major Tangible Capital asset category (light green) with the accumulated amortization of each category shown in blue.

Tangible Capital Assets and Amortization



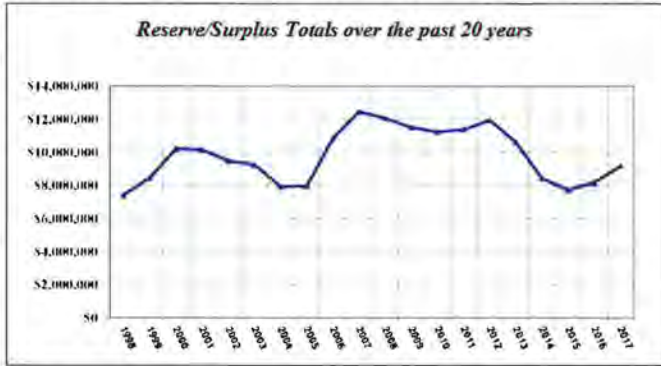
- **Other Assets** are comprised of prepaid expenses and inventory. This amount was slightly higher at the end of 2017 due to more prepaid expenses (paid in 2017 relating to 2018).

Smithers 2017 Audited Financial Statements

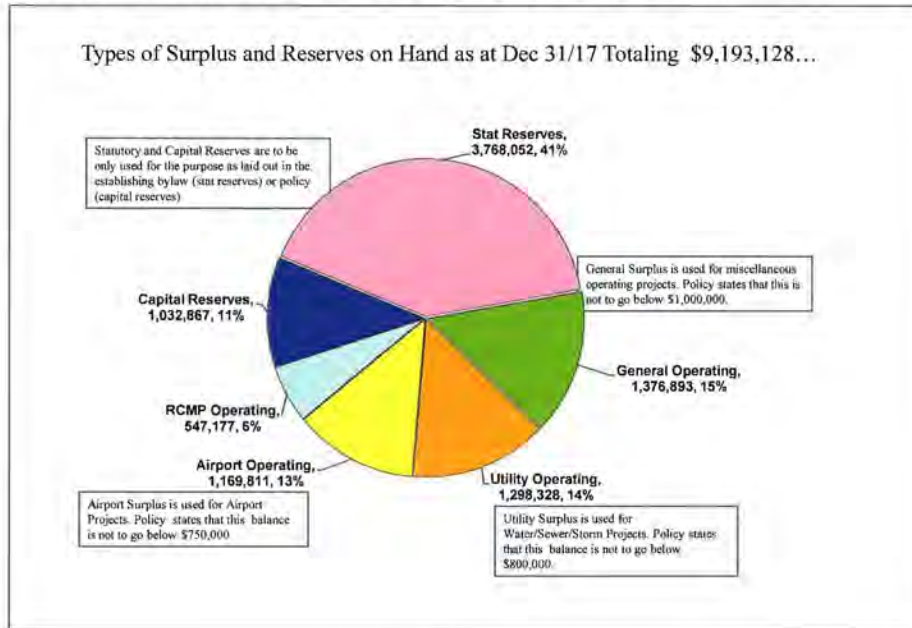
2017 Consolidated Financial Statements – Financial Highlights

- o **4Accumulated Surplus:** This figure is the sum of the net financial assets and the non-financial assets. It includes all of the operating surpluses, capital reserves and statutory reserves and the Town's net investment in capital assets, *Equity in Capital Assets*.

- The Town's Surplus and Reserve amounts increased from \$8.2M to \$9.1M as seen in the chart to the right. This can be attributed to increases in the several surplus balances (RCMP Operating and Utility Operating) and several Reserve balances (Land Sales Reserves).



2017 ending surplus and reserve balances were within the defined parameters of the Town's Operating Surplus and Capital Reserve Policy guidelines. The following graph shows different types of Surplus and Reserves that the Town had on hand as of December 31, 2017:

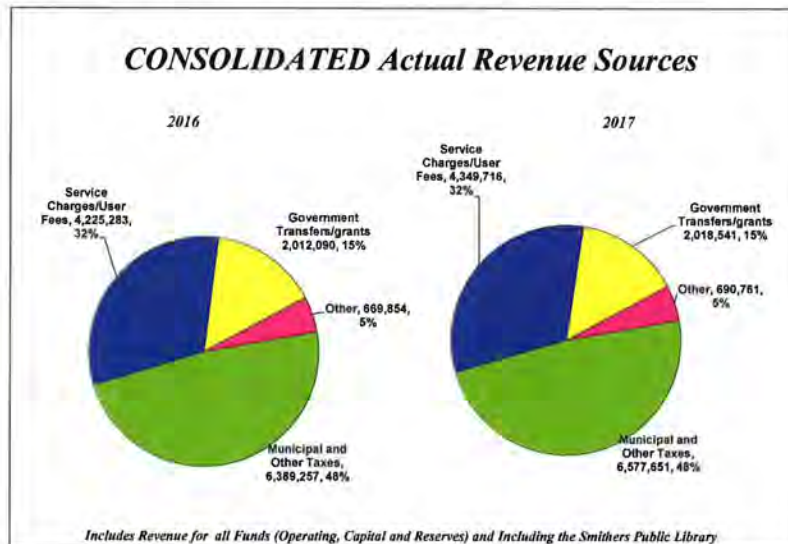


Smithers 2017 Audited Financial Statements

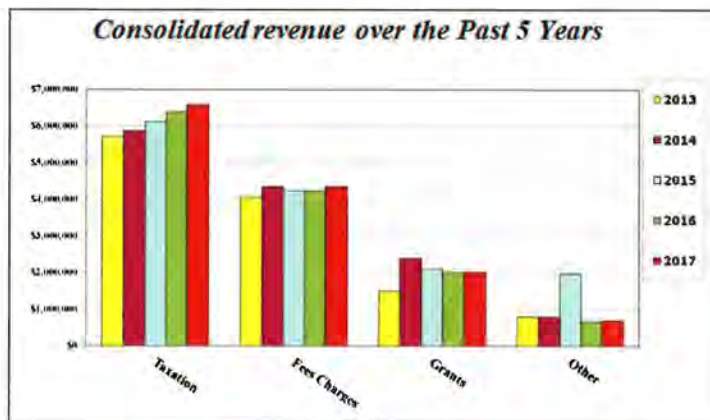
2017 Consolidated Financial Statements – Financial Highlights

The Consolidated Statement of Operation is prepared in accordance with the PSAB format. This statement shows the extent to which revenues recognized were sufficient to offset the cost of the services provided and also shows the changes in the accumulated surplus balance.

- **Consolidated Revenue** includes all revenue for operations, capital projects and reserve funding. Revenue categories also include Smithers Public Library revenue.



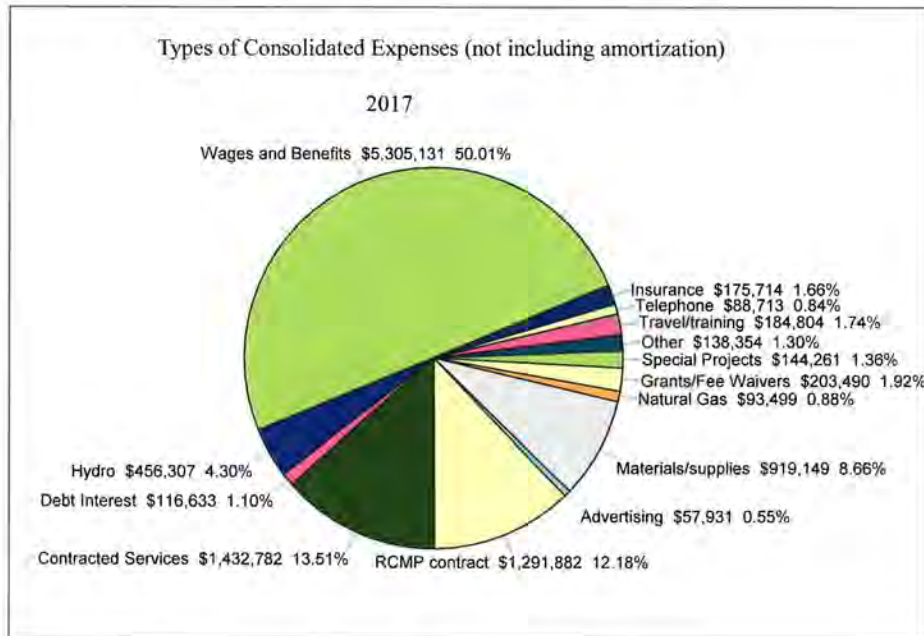
- **Taxation and Other Tax revenue** continued to represent 48% of the Town's total consolidated revenue in 2017 (as it did in 2016).
- **Service Charges/User fees** totals were higher in 2017 due to more airport fees received in 2017 than in 2016.



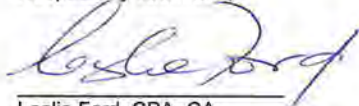
Smithers 2017 Audited Financial Statements

2017 Consolidated Financial Statements – Financial Highlights

- Consolidated Expenses** are economic resources that are consumed to provide municipal services. All consolidated expense costs shown on the Consolidated Statement of Operations includes operating costs, related interest on debt and amortization costs. The budget figures shown represent the 2017 budget approved in May 2017 plus the approved 2017 Smithers Public Library's budget. All Operating Budget areas were under budget in 2017.
 - The following chart shows the types of direct expenses that the Town has within its consolidated operations with 2017. Wages and benefits remain the largest type of cost at 50% of the Town's operating expenses.



Respectfully submitted,



Leslie Ford, CPA, CA
 Director of Finance
 May 8, 2018

Smithers 2017 Audited Financial Statements



MANAGEMENT REPORT

The Consolidated Financial Statements of the Town of Smithers have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council of the Town of Smithers is responsible for ensuring that management fulfils its responsibilities for financial reporting and maintaining internal controls and exercises this responsibility through Council. The Council reviews internal financial reports on a monthly basis and external Audited Financial Statements yearly.

The external auditors, Edmison Mehr, Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination includes a review and evaluation of the Town's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to financial management of the Town of Smithers and meet when required.

On behalf of the Town of Smithers



Leslie Ford, CPA, CA
Director of Finance
May 8, 2018

Smithers 2017 Audited Financial Statements

EDMISON MEHR CHARTERED PROFESSIONAL ACCOUNTANTS

Box 969 1090 Main Street
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Partners:
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MICHAEL B. MEHR, B.Comm, CPA, CA
JEANNE M. MACNEIL, B.Comm, CPA, CA

INDEPENDENT AUDITOR'S REPORT

To the Council of
Town of Smithers
Smithers, BC

We have audited the accompanying financial statements of Town of Smithers, which comprise the Consolidated Statement of Financial Position as at December 31, 2017, and the Consolidated Statements of Operations, Cash Flows, and Net Financial Assets for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Public Sector Accounting Standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Town of Smithers as at December 31, 2017, and the results of its operations, cash flows and net financial assets for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Smithers, BC
May 8, 2018


Edmison Mehr

Smithers 2017 Audited Financial Statements

Town of Smithers
Consolidated Statement of Financial Position
As at December 31, 2017

	2017	2016
FINANCIAL ASSETS		
Cash and Investments (Note 2)	\$11,907,110	\$9,566,393
Accounts Receivable (Note 3)	940,921	969,261
Deposits - Municipal Finance Authority (Note 4)	75,221	44,207
Loan Receivable (Note 5)	7,109	12,109
Investment in Wetzin'kwa Community Forest Corporation (Note 13)	1	1
	12,930,362	10,591,971
LIABILITIES		
Accounts Payable and Accrued Liabilities (Note 6)	2,988,611	2,004,360
Restricted Revenue - Municipal Finance Authority (Note 4)	75,221	44,207
Deferred Revenues (Note 7)	844,251	491,401
Long Term Debt (Schedule A)	4,871,144	2,042,120
	8,779,227	4,582,088
NET FINANCIAL ASSETS	4,151,135	6,009,883
Commitments and Contingencies (Note 12)		
NON FINANCIAL ASSETS		
Tangible Capital Assets (Notes 1 and 8, Schedule B)	58,040,319	56,186,390
Prepaid Expenses and Supply Inventory (Note 9)	342,942	333,966
	58,383,261	56,520,356
ACCUMULATED SURPLUS (Note 10, Schedule G)	\$62,534,396	\$62,530,239

The accompanying notes and schedules are an integral part of these financial statements

Smithers 2017 Audited Financial Statements

Town of Smithers
Consolidated Statement of Operations
For the Year Ended December 31, 2017

	2017 Actual	2017 Budget (unaudited)	2016 Actual
REVENUE (Schedules F & H)			
Property Taxes and Grants in Lieu (Schedule C)	\$6,577,651	\$6,553,287	\$6,389,257
Government Transfers/Grants (Schedule D)	2,018,541	10,506,161	2,012,090
Service Charges/User Fees (Schedule L)	4,349,716	4,232,141	4,225,283
Investment Income	158,352	192,590	150,735
Net Gain on Disposal of Tangible Capital Assets	45,763	35,000	-
Other Revenue (Donations/Donated Assets)	486,646	558,492	519,119
Total Revenue	<u>13,636,669</u>	<u>22,077,671</u>	<u>13,296,484</u>
EXPENSES (Schedules E, F & H)			
General Government Services	1,630,920	1,658,146	1,633,845
Protective Services (incl RCMP)	2,452,508	2,716,325	2,509,063
Transportation and Transit Services	2,126,949	2,160,734	2,009,761
Solid Waste Management/Recycling Services	283,952	283,278	286,035
Public Health/Cemetery Services	56,106	59,576	58,482
Development/Economic Development/Tourism Services	873,825	963,783	837,732
Recreation and Cultural Services	2,303,813	2,444,885	2,335,618
Utility (Water, Sewer and Storm Sewer) Services	1,652,346	1,691,064	1,659,196
Airport Services	2,252,093	2,310,228	2,235,614
Net Loss on Disposal of Tangible Capital Assets	-	-	63,316
Total Expenses	<u>13,632,512</u>	<u>14,288,019</u>	<u>13,628,662</u>
Annual Surplus (Deficit) (Note 15)	4,157	7,789,652	(332,178)
Accumulated Surplus, beginning of year	62,530,239	62,530,239	62,862,417
Accumulated Surplus, end of year	<u>\$62,534,396</u>	<u>\$70,319,891</u>	<u>\$62,530,239</u>

The accompanying notes and schedules are an integral part of these financial statements

Smithers 2017 Audited Financial Statements

Town of Smithers
Consolidated Statement of Cash Flows
For the Year Ended December 31, 2017

	2017	2016
Cash provided by (used for):		
Operating Transactions		
Annual Surplus (Deficit)	\$4,157	(\$332,178)
Non Cash items included in Annual Deficit:		
Actuarial Adjustment	(53,720)	(53,664)
Amortization	3,023,862	3,006,075
Developer Contributions to Tangible Capital Assets	(111,281)	(262,060)
Net (Gain) Loss on Disposal of Tangible Capital Assets	(45,763)	63,316
Change in Other Non-Cash items:		
Change in Accounts Receivable	28,340	(120,185)
Change in Accounts Payables	984,251	(120,005)
Change in Deferred Revenue	352,850	67,477
Change in Prepaid/Inventory Expenses	(8,976)	(8,497)
Cash provided by Operating Transactions	<u>4,173,720</u>	<u>2,240,279</u>
Capital Transactions		
Proceeds on Disposal of Tangible Capital Assets	155,001	46,603
Cash used to Acquire Tangible Capital Assets	(4,875,748)	(1,871,429)
Cash applied to Capital Transactions	<u>(4,720,747)</u>	<u>(1,824,826)</u>
Investing Transactions:		
Loan Proceeds from Curling Club	5,000	5,000
Cash provided by Investing Transactions	<u>5,000</u>	<u>5,000</u>
Financing Transactions:		
Long Term Debt Principal Repayments	(117,256)	(134,580)
Long Term Debt Proceeds	3,000,000	-
Cash provided by Financing Transactions	<u>2,882,744</u>	<u>(134,580)</u>
Increase in Cash and Investments	2,340,717	285,873
Cash and Investments, beginning of year	9,566,393	9,280,520
Cash and Investments, end of year	<u>\$11,907,110</u>	<u>\$9,566,393</u>

The accompanying notes and schedules are an integral part of these financial statements

Smithers 2017 Audited Financial Statements

Town of Smithers
Consolidated Statement of Net Financial Assets
For the Year Ended December 31, 2017

	2017	2017 Budget (unaudited)	2016
Annual Income (Deficit)	\$4,157	\$7,789,652	(\$332,178)
Acquisition of Tangible Capital Assets	(4,987,029)	(15,192,261)	(2,133,489)
Amortization of Tangible Capital Assets	3,023,862	3,000,000	3,006,075
(Gain) Loss on Disposal of Tangible Capital Assets	(45,763)	-	63,316
Proceeds on Disposal of Tangible Capital Assets	155,001	35,000	46,603
	(1,849,772)	(4,367,609)	650,327
Net Change in Prepaid Expenses	(9,711)	-	(18,928)
Net Change in Inventory of Supplies	735	-	10,431
	(8,976)	-	(8,497)
Change in Net Financial Assets	(1,858,748)	(4,367,609)	641,830
Net Financial Assets, beginning of year	6,009,883	6,009,883	5,368,053
Net Financial Assets, end of year	\$4,151,135	\$1,642,274	\$6,009,883

The accompanying notes and schedules are an integral part of these financial statements

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

GENERAL

The Town of Smithers was incorporated as a municipality in 1921. The principal activities of the Town include the provision of local government services to the residents of the incorporated area. These services include administrative, protective, transportation, solid waste management, cemetery, planning, economic development, tourism, recreation, culture, water, sewer and airport.

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Town of Smithers are prepared in accordance with the Canadian generally accepted accounting principles as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Professional Accountants.

(a) Principles of consolidation:

The consolidated financial statements reflect the combined results and activities of the Town of Smithers. The statements exclude trust assets that are administered by the Town for the benefit of external parties. Interfund transactions have been eliminated on consolidation. The Smithers Public Library financial activities have been consolidated with the Town's financial activities for financial statement purposes.

(b) Fund accounting:

The resources and operations of the Town have been segregated for accounting and financial reporting purposes into the following funds:

Operating Funds:

Operating Funds report the General, RCMP, Utility (Water, Sewer and Storm Sewer), Fleet Maintenance and Airport operations.

Capital Funds:

Capital Funds report the acquisition and disposal of property and equipment and their related financing. It also includes Capital Reserves that have been established for specific purposes, primarily for capital purposes.

Reserve Funds:

Under the *Community Charter*, Council may, by bylaw, establish reserve funds for particular purposes. Money in the reserve fund, and interest earned thereon, must be expended only for the purpose for which the fund was established.

(c) Financial Assets and Liabilities:

The Municipality is not subject to significant risk from market, foreign currency, price or interest rate risk. The significant financial risk to which the Municipality is exposed include the following:

Credit Risk:

Credit Risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. Financial instruments that potentially subject the Municipality to a concentration of credit risk consist primarily of cash, accounts receivable, and loans receivable from a related party. The Municipality limits its exposure to credit loss by placing its cash with Canadian financial institutions. Credit Risk for cash is concentrated as the Municipality's cash is held primarily at one financial institution. Management believes the risk from concentration loss to be remote. The Municipality's maximum exposure to credit risk from accounts receivable and loans to related parties are the amounts disclosed in the statement of financial position. The Municipality limits credit risk associated with accounts receivable and loans receivable from related parties by limiting credit to only credit worthy customers and formalizing timely collection procedures.

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

Consequently, management believes that the remaining credit risk vulnerability with respect to accounts receivable and loans to related parties is not significant.

Fair Value:

The Municipality estimates the fair value of its financial instruments based on current interest rates, market value and pricing of financial instruments with comparable terms. Unless otherwise indicated, the carrying value of these financial instruments approximates their fair market value because of the near maturity of those instruments.

Liquidity Risk:

Liquidity risk is the risk that the Municipality will not be able to meet its financial obligations as they fall due. The Municipality's approach to managing liquidity is to evaluate current and expected liquidity requirements under both normal and stressed conditions to ensure that it maintains sufficient reserves of cash or have an available credit facility to meet its liquidity requirements in the short and long term.

As at December 31, 2017 the Town of Smithers has unrestricted cash of \$8,139,059 (December 31, 2016: \$6,226,282) to settle its total liabilities of \$8,779,227 (December 31, 2016: \$4,582,088).

Interest Rate Risk:

The Town of Smithers is exposed to Interest rate risk to the extent that the cash and term deposits maintained at the financial institutions are subject to a floating rate of interest. Fixed interest instruments subject the Town to a fair value risk, while the floating rate interest subject it to a cash flow risk.

(d) Revenue Recognition:

The Town of Smithers follows the restricted contribution method for recording revenues. Restricted contributions related to general operations are recognized as revenue in the Operating Funds in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the Operating Funds in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Taxation revenue is recognized at the time of issuing the property tax notices for the fiscal year. Sale of services and user fee revenues are recognized when the Town renders the service or product.

(e) Expense Recognition:

Operating and Capital Expenses are recognized on the accrual basis in the period when goods and services have been received. Interest expense is accrued on long-term debt to year-end.

(f) Government Transfers:

Government transfers are recognized as revenues, or expenses, in the period that the events giving rise to the transfers occur.

Entitlement transfers are received from the provincial and federal governments according to prescribed legislation and/or regulations. These can include the Small Community Grant and the Traffic Fine Sharing Revenue.

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

(g) Cash and Investments:

Investments are recorded at cost, except for Investment in the Municipal Financial Authority (MFA) of British Columbia pooled investments, which are carried at market value. Cash and investments include cash held on deposit, investment held with the MFA and term deposits held with the Bulkley Valley Credit Union.

(h) Inventory:

Inventory is comprised of supply inventory. Inventory is valued at the lower of cost or net realizable value and is recorded at weighted average. No items were written down to net realizable value.

(i) Tangible Capital Assets:

Tangible Capital Assets, comprised of capital assets and capital work-in-progress, are recorded at cost, net of capital asset disposals, write-downs and accumulated amortization. Tangible capital assets are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put into service. Donated tangible capital assets are reported at fair market value at the time of donation. Estimated useful lives are as follows:

Major Asset Category	Useful Life Range
Land	Unlimited
Buildings	15 to 50 Years
Machinery & Equipment, Vehicles	5 to 20 Years
Office Equipment and Computers	5 to 10 Years
Engineering Structures (Roads, Streets, Parks)	10 to 75 Years
Utility Systems (Water, Sewer, Storm)	20 to 100 Years

An impairment loss is recognized when the carrying amount of a tangible capital asset is not fully recoverable. The loss is measured as the excess carrying amount over its fair value. The fair value is the market value or the sum of the undiscounted cash flows expected to result from its use or eventual disposition. Tangible capital assets are tested for recoverability when events or changes in circumstances indicate that its carrying amount may not be recoverable.

(j) Use of Estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported revenue and expenditures during the reporting period. Significant areas requiring the use of management estimates relate to the determination of employee benefit plans, allowance for doubtful accounts receivable, provision for contingencies and prior years tangible capital asset historical costs and related amortization. Actual results could differ from management's best estimates as additional information becomes available. Adjustments, if any, will be reflected in the financial statements in the period that the change in estimate is made, as well as in the period of settlement if the amount is different.

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

(k) Segmented Information:

The Town of Smithers is a diversified municipal government institution that provides a wide range of services to its citizens. Distinguishable functional segments have been separately disclosed. The nature of the segments and the activities they encompass are as follows, and quantitative data on these segments can be found in Schedule F.

General Government: This segment includes the revenue and expenses associated with Legislative (Council), Administration, Finance, Information Technology and the Municipal Building services. It also includes the Elections costs (in an election year).

Protective Services: This segment includes the revenue and expenses associated with Municipal RCMP, Fire Department, Bylaw Enforcement/Animal Control and Building Inspection services.

Transportation and Transit: This segment includes the revenue and expenses associated with Works Yard costs, vandalism, and all operating costs associated with all Roads and Streets (snow removal, sanding, street lighting, dust control, line marking, sidewalk maintenance, Highway 16 boulevard work, street sweeping and drainage ditches) and the Smithers and Area Transit service.

Solid Waste Management/Recycling: This segment includes the revenue and expenses associated with garbage (solid waste) and curbside recycling collection.

Public Health/Cemetery: This segment includes the revenue and expenses associated with Smithers Cemetery services.

Development Services, Economic Development and Tourism: This segment includes the revenue and expenses associated with Engineering, Planning, Economic Development and Tourism services.

Recreation and Culture: This segment includes the revenue and expenses associated with Arenas, Parks and Playgrounds, Recreation programs and cultural facilities services.

Airport: This segment includes the revenue and expenses associated with operating the Smithers Regional Airport.

Utilities: This segment includes the revenue and expenses associated with providing water, sewer and storm sewer services.

(l) Budget Presentation:

Budget amounts are from the Town's Five Year Financial Plan for the years 2017 – 2021, adopted by Council on May 9, 2017 with minor subsequent reallocations and reclassifications to conform to financial statement presentation (see Note 15). The Smithers Public Library's 2017 budget, as approved by Council, has been included with the Town's budget figures within the financial statements.

(m) Comparative Figures:

Certain comparative figures have been reclassified to conform to the presentation adopted for the current year.

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

(n) Financial Instruments:

Measurement of Financial Instruments:

The Town of Smithers initially measures its financial assets and financial liabilities at fair value.

The Town subsequently measures all of its financial assets and financial liabilities at amortized cost, except for the investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Financial Assets measured at amortized cost include accounts receivable, deposits – MFA, loans receivable and investment in Wetzin'kwa Community Forest Corporation.

Financial Liabilities measured at amortized cost include accounts payable and accrued liabilities, restricted revenue-MFA, deferred revenue and long-term debt.

Impairment:

Financial Assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

Transaction Costs:

The Town recognizes its transaction costs in net income in the period incurred. However, the carrying amount of the financial instruments that will not be subsequently measured at fair value is reflected in the transaction costs that are directly attributable to their origination, issuance or assumption.

2. CASH AND INVESTMENTS

	2017	2016
Restricted Cash and Investments - Statutory Reserves	\$3,768,051	\$3,340,111
Unrestricted Cash and Investments	7,992,530	6,097,858
Smithers Public Library Cash/Investments	146,529	128,424
	\$11,907,110	\$9,566,393

Cash and Investments include \$5,979,905 (2016: \$6,034,697) invested in the Money Market, Intermediate Fund and Bond Fund Investments within the Municipal Finance Authority (MFA) Pooled Investment program; and \$5,012,000 (2016: \$2,527,750) in Term Deposits. Interest earned on investments throughout the year averaged 1.42% for term deposits, 0.87% for the MFA Money Market investments, 0.82% for MFA Intermediate Fund investments and 0.68% for MFA Bond Fund investments.

Smithers 2017 Audited Financial Statements

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

3. ACCOUNTS RECEIVABLE

	2017	2016
Due from Provincial Government	\$266,989	\$10,185
Due from Federal Government	137,851	195,761
Trade and Accrued Receivables	213,017	225,398
Utilities Receivable	11,881	30,676
Taxes Receivable	207,600	399,318
Tax Sale Property Subject to Redemption	2,638	6,856
Due From Other Government Bodies/Organizations	97,533	95,926
Smithers Public Library Accounts Receivables	3,412	5,141
	\$940,921	\$969,261

Accounts Receivables are shown net of estimated uncollectible receivables.

4. MUNICIPAL FINANCE AUTHORITY DEPOSITS (RESTRICTED REVENUE)

	2017	2016
Cash Deposits*	\$75,221	\$44,207
Demand Notes	172,931	99,858
	\$248,152	\$144,065

The Town of Smithers issues its debt instruments through the Municipal Finance Authority of BC (MFA). As a condition of these borrowings, a portion of the debenture proceeds is withheld by the MFA as a debt reserve fund. These deposits are held by the MFA to act as security against the possibility of debt repayment default. If the debt is repaid without default, the deposits are refunded to the Town with interest and the demand notes are cancelled.

*Only the cash deposits portion of the MFA Deposits is included as a Financial Asset. The Demand Notes are not included in the Consolidated Financial Statements.

5. LOANS RECEIVABLE

	2017	2016
Loan to Smithers Curling Club	\$7,109	\$12,109

The Town of Smithers approved a loan to the Smithers Curling Club, under the authority of Section 24 of the *Community Charter*, to provide assistance to the club to pay for their ice plant. The loan is to be repaid, plus interest at 3%, by March 2019.

Smithers 2017 Audited Financial Statements

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2017	2016
Trade Payables and Accrued Liabilities	\$1,281,289	\$833,328
Payroll Payable and Accrued Payroll Benefits	759,298	687,196
Due to Provincial Government	19,543	40,175
Due to Other Government Bodies	628	-
Holdbacks and Refundable Contracts Securities Payable	728,827	270,312
Accrued Contaminated Sites Liability	175,000	150,000
Smithers Public Library Accounts Payables	24,026	23,349
	<u>\$2,988,611</u>	<u>\$2,004,360</u>

Accrued Payroll benefits include an estimated value for accrued sick pay that could be paid out over the next few years to employees, in accordance with the provisions of the CUPE Union agreement.

Effective April 1, 2016 Canadian municipalities were required under PSAB 3260 to account for contaminated site liabilities that exist on non-productive municipal owned lands. The Town has identified one site within the LB Warner property that has known remaining contaminated soil. The estimated cost of remediation, \$175,000, had been set up as a Contaminated Sites Liability accrual. There are other identified contaminated sites but they are within sites that are in productive use.

7. DEFERRED REVENUES

	2017	2016
Misc Operating Revenue Received in Advance	\$97,833	\$103,160
Provincial Rural Dividend Grant Funds Received in Advance	40,000	-
Other Capital Funding/Grants Received in Advance	6,958	6,958
Strategic Priority Gas Tax Funds Received in Advance	292,475	-
Deferred Tax Revenue	403,242	381,283
Smithers Public Library Deferred Revenue	3,743	-
	<u>\$844,251</u>	<u>\$491,401</u>

Community Works Federal Gas Tax Funds are included within the Town's Capital Funds (see Note 10). All gas tax related transactions, including the Community Works gas tax funds received, occur within the Town's Gas Tax Capital Reserve (see Schedule J).

Smithers 2017 Audited Financial Statements

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

8. TANGIBLE CAPITAL ASSETS (Schedule B)

	2017	2016
Land	\$7,901,106	\$7,957,407
Buildings	10,634,056	11,101,358
Machinery and Equipment, Vehicles	3,434,713	3,469,110
Office Equipment and Computers	66,640	51,282
Engineered Structures	19,613,271	19,493,713
Utilities	13,480,049	13,790,489
Work In Progress	2,910,484	323,031
	\$58,040,319	\$56,186,390

9. PREPAID EXPENSES AND SUPPLY INVENTORY

	2017	2016
Prepaid Expenses	\$118,906	\$108,853
Inventory of Supplies	220,782	221,518
Smithers Public Library Prepaid Expenses	3,254	3,595
	\$342,942	\$333,966

10. ACCUMULATED SURPLUS

	2017	2016
Operating Funds (Schedules G, H and I)	\$4,392,209	\$3,973,449
Capital Funds (Schedules G, H and J)		
Capital Reserves and Other	1,079,535	958,599
Equity in Tangible Capital Assets	53,169,175	54,144,269
Reserve Funds (Schedules G, H and K)	3,768,051	3,340,111
Smithers Public Library Accumulated Surplus	125,426	113,811
	\$62,534,396	\$62,530,239

Equity in Tangible Capital Assets represents the net book value of total Tangible Capital Assets less Long-term Debt obligations required to obtain those assets.

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

11. PENSION INFORMATION

The Town of Smithers and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2016, the plan has about 193,000 active members and approximately 90,000 retired members. Active members include approximately 38,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of members and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as of December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. As a result of the 2015 basic account valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of surplus ensured the required contribution rates remain unchanged.

The Town of Smithers paid \$373,697 (2016: \$353,279) for employer contributions while employees contributed \$310,700 (2016: \$289,524) to the plan in fiscal 2017.

The next valuation will be as at December 31, 2018, with results available in 2019.

Employers participating in the plan, record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the plan.

12. COMMITMENTS AND CONTINGENCIES

(a) Provincial Ministry of the Attorney General:

Under an agreement with the Ministry of the Attorney General, the Town is obligated to pay for municipal policing services comprised of nine officers, two clerks, one court liaison officer and a proportionate share of accommodation costs.

(b) Federal Department of Transportation:

The Federal Government continues to carry on all functions relating to air navigation and air traffic control, civil aviation security and Canadian inspection services.

(c) Financial Contracts:

The Town has the following service operating future obligations:

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

	Total
2018	\$199,412
2019	104,068
2020	91,680
2021	93,384
2022	7,508
	\$496,052

(d) Contract of Purchase and Sale with Ambleside Projects Ltd.:

In 2013 the Town of Smithers signed a 15-year purchase/sale agreement with Ambleside Projects Ltd. allowing them to purchase and develop 18 hectares of Town owned Land adjacent to the Willowvale Neighbourhood. In 2013 Ambleside Projects Ltd. purchased 13 lots and 2.2 acres of property, in 2014 they purchased 12 lots and in 2017 they purchased 7 lots. As of December 31, 2017 the 32 lots sold to Ambleside Projects Ltd. have been developed as residential lots.

(e) Airport Modernization Project:

In 2017 construction started on the Town's Airport Terminal Modernization project. The final project budget was approved in July 2017 at \$9,025,176 funded by a \$4M Federal Gas Tax Strategic Priority Fund grant, \$400,000 Gas Tax grant from the Bulkley Nechako Regional District, \$125,000 Economic Development Diversification Grant from Northern Development Initiative Trust, \$750,000 grant from the BC Air Access Program, \$3M in Long Term Debt and \$750,176 from the Town's Surplus and Reserves.

As of December 31, 2017 construction is approximately 30% complete and all costs to date are included in Work-In-Progress within Tangible Capital Assets. Project completion is scheduled by the spring of 2019.

(f) Legal Actions:

The Town of Smithers has been named defendant in various legal actions. No reserve or liability has been recorded regarding any of the legal actions or possible claims because the amount of loss, if any, is indeterminable. Settlement, if any, made with respect to these actions would be accounted for as a charge to expenditures in the period in which the outcomes are known.

13. INVESTMENT IN WETZIN'KWA COMMUNITY FOREST CORPORATION

Pursuant to Section 185 of the *Community Charter*, the Town of Smithers and the Village of Telkwa were given approval by the BC Inspector of Municipalities in 2007 to form two corporations: Wetzin'kwa Management Services Ltd (previously called 0765119 B.C. Ltd.) and Wetzin'kwa Community Forest Corporation. The sole shareholders of Wetzin'kwa Management Services Ltd are the Town of Smithers and the Village of Telkwa, at 100 shares valued at \$1. Wetzin'kwa Management Services Ltd is the sole shareholder of the Wetzin'kwa Community Forest Corporation.

Smithers 2017 Audited Financial Statements

Town of Smithers
Notes to Consolidated Financial Statements
December 31, 2017

14. TRUSTS

The following Trust Fund balance was on hand at the end of December 31, 2017:

	2017	2016
Cemetery and Columbarium Care Trust Fund (Schedule M)	\$88,625	\$84,543

15. COMPLIANCE WITH LEGISLATIVE FINANCIAL PLAN REQUIREMENTS

The legislative requirements for the Financial Plan are that cash inflows for the period must equal cash outflows. Cash inflows and outflows include such items as: debt proceeds, transfers to and from reserves and surplus, debt principal repayment and asset sale proceeds. These items are not recognized as revenues and expenses in the Consolidated Statement of Operations as they do not meet the public sector accounting standard requirements. The legislation does not require (but does not preclude) the funding of non-cash items such as amortization or liability accruals to provide for future cash requirements, thus, there is no legislative requirement to include these items in the Financial Plan. However, these items are recognized as expenses in the Statement of Operations.

Thus, the financial items included in the legislative Financial Plan and the Public Sector Accounting Statement of Operations are different. The purpose of this note is to explain the difference between these two requirements and demonstrate how the legislative requirement for a balanced budget, or Financial Plan net balance of "0", has been met.

	2017	2017 Budget	2016
Accumulated Surplus (Deficit) - Statement of Operations	\$4,157	\$7,789,652	(\$332,178)
Adjustments to non-cash items:			
Amortization expense	3,023,862	3,000,000	3,006,075
Tangible Capital Assets (TCA) - contributed	(111,281)	-	(262,060)
(Gain) Loss on disposal of TCA	(45,763)	(35,000)	63,316
Actuarial Adjustment	(53,720)	(53,720)	(53,664)
Adjustments for cash items, not recognized as revenue or expenses in the Statement of Operations:			
Tangible Capital Asset costs	(4,875,748)	(15,192,261)	(1,871,429)
Proceeds from sale of Capital Assets	155,001	35,000	46,603
Debt principal repayment	(117,256)	(117,256)	(134,580)
Debenture Issuing Costs	30,000	-	-
Borrowing Proceeds	3,000,000	3,680,000	-
Net Transfers from (to) Statutory Reserves	(427,940)	264,451	(263,155)
Net Transfers from (to) Capital Reserves	(150,937)	211,323	(66,213)
Net Transfers from (to) Operating Surplus	(430,375)	417,811	(132,715)
Balanced Financial Plan/Operations	0	0	0

Smithers 2017 Audited Financial Statements

Town of Smithers
Schedule of Changes in Debt
For the Year Ended December 31, 2017

Schedule A.

	Town Bylaw #	MFA Issue #	Interest Rate	Maturity Date	Balance December 31 2015	New Proceeds	Annual Principal Payments	Actuarial Adjustments *	Balance December 31 2017
GENERAL CAPITAL									
<i>Debentures:</i>									
Highway 16- 1st Instalment	#1402	#77	1.75%	June 2022	\$203,644	-	(\$15,121)	(\$14,818)	\$173,705
Highway 16- 2nd Instalment	#1427	#79	2.10%	June 2023	232,155	-	(15,121)	(13,392)	203,642
Highway 16- 3rd Instalment	#1328	#81	2.40%	April 2024	259,313	-	(15,121)	(12,034)	232,156
2006 LAS, 2nd Ave Sidewalk	#1548	#105	4.90%	June 2019	7,901	-	(1,924)	(808)	5,369
2008 LAS, 1st Ave Sidewalk	#1597	#110	4.50%	June 2020	7,888	-	(1,430)	(380)	5,878
2012 LAS, 4200 Block 2nd Ave	#1657	#124	3.15%	April 2033	132,162	-	(4,959)	(619)	126,585
New Arena	#1508	#127	3.30%	April 2034	605,471	-	(21,829)	(1,781)	581,861
					1,448,332	-	(75,504)	(43,632)	1,329,196
UTILITY CAPITAL									
<i>Debentures:</i>									
2004 LIP, Railway Ave Sewer	#1443	#81	2.40%	April 2019	10,186	-	(1,799)	(1,432)	6,955
2011 South Trunk Storm Sewer	#1601	#116	4.20%	April 2026	583,602	-	(39,953)	(8,856)	534,983
					593,788	-	(41,752)	(10,088)	541,948
AIRPORT CAPITAL									
<i>Debentures:</i>									
Airport Terminal Modernization	#1808	#142	3.15%	Oct 2037	-	3,000,000	-	-	3,000,000
TOTAL					\$2,042,120	\$3,000,000	(\$117,256)	(\$53,720)	\$4,871,144

* Actuarial adjustments represent interest earned on sinking funds held by the Municipal Finance Authority. Such interest is used to reduce the principal amount of outstanding debt.

	General	Utility	Airport
2018	75,504	41,752	111,647
2019	75,504	41,752	111,647
2020	73,500	39,953	111,647
2021	72,150	39,953	111,647
2022	72,150	39,953	111,647
total	\$369,898	\$203,363	\$559,235

Smithers 2017 Audited Financial Statements

Town of Smithers
Schedule of Changes in Tangible Capital Assets and Accumulated Amortization
For the Year Ended December 31, 2017

Schedule B

	Land	Buildings	Machinery & Equipment	Engineered Structures	Utilities	Office Equip Computers	Work In Progress	2017 Total	2016 Total
TANGIBLE CAPITAL ASSETS - COST									
Opening Balance	\$7,957,407	\$21,155,296	\$9,721,890	\$41,092,344	\$32,793,263	\$636,963	\$323,031	\$115,660,234	\$112,294,312
Add: Additions		237,796	486,366	1,269,415	261,736	32,982	2,587,453	4,875,748	1,871,429
Add: Donated Assets	-	25,000		51,200	35,981	-	-	111,281	262,060
Less: Disposals	(56,301)	(59,430)	(222,984)	-	-	-	-	(336,715)	(747,567)
Closing Balance	7,901,106	21,368,862	9,685,272	42,412,959	33,090,100	669,965	2,910,484	116,328,548	113,680,234
ACCUMULATED AMORTIZATION									
Opening Balance	-	10,053,938	8,252,780	21,596,631	19,002,794	585,701	-	57,493,844	55,126,417
Add: Amortization	-	707,395	480,529	1,201,057	607,257	17,624	-	3,023,862	3,006,076
Less: Acc. Amortization on Disposals	-	(36,727)	(182,750)	-	-	-	-	(229,477)	(637,648)
Closing Balance	-	10,724,606	8,550,559	22,798,688	19,610,051	603,325	-	60,288,229	57,493,844
 Net Book Value for year ended December 31, 2017	<u>\$7,901,106</u>	<u>\$10,634,056</u>	<u>\$3,434,713</u>	<u>\$19,613,271</u>	<u>\$13,480,049</u>	<u>\$66,640</u>	<u>\$2,910,484</u>	<u>\$58,040,319</u>	
 Net Book Value, year ended December 31, 2016	<u>\$7,957,407</u>	<u>\$11,101,366</u>	<u>\$3,469,110</u>	<u>\$19,493,713</u>	<u>\$13,790,489</u>	<u>\$51,282</u>	<u>\$323,031</u>		<u>\$56,166,390</u>

Smithers 2017 Audited Financial Statements

Town of Smithers
Schedule of Net Taxation and Grants in Lieu
For the Year Ended December 31, 2017

Schedule C

	2017	2017 Budget	2016
TOTAL MUNICIPAL TAXATION			
Real Property Taxes - Municipal	\$5,958,462	\$5,958,648	\$5,804,839
Penalties and Interest on Taxes	69,976	57,000	79,027
Local Improvement (Local Area Service) Taxes	21,711	21,711	21,711
1% Utility Taxes	147,876	148,828	146,760
Grants in Lieu of Taxes	227,289	223,100	220,632
	6,425,314	6,409,287	6,272,969
Plus: TAXES COLLECTED ON BEHALF OF OTHER TAXING AUTHORITIES	4,628,966	4,859,190	4,497,806
OTHER TAXES: 2% Hotel Taxes	152,337	144,000	116,288
Total Taxes Collected	11,206,617	11,412,477	10,887,063
Less: TAXES PAID TO OTHER TAXING AUTHORITIES			
Ministry of Finance (School Taxes)	(2,377,265)	(2,565,000)	(2,505,083)
Bulkley Nechako Regional District	(1,520,538)	(1,550,000)	(1,512,770)
Regional Hospital District	(677,902)	(680,000)	(419,208)
BC Assessment	(53,066)	(64,000)	(60,554)
Municipal Finance Authority	(195)	(190)	(191)
	(4,628,966)	(4,859,190)	(4,497,806)
TOTAL	\$6,577,651	\$6,553,287	\$6,389,257

Smithers 2017 Audited Financial Statements

Town of Smithers
Schedule of Government Transfers/Grant Revenue
For the Year Ended December 31, 2017

Schedule D

	2017	2017 Budget	2016
<i>Provincial</i>			
BC Rural Dividend Fund	-	\$40,000	-
BC Air Access Funds	-	750,000	-
Carbon Tax Rebate	\$16,686	17,500	\$19,957
Childcare Operating Funds	-	-	755
Clean Water Grant Funds	410,413	3,788,950	-
Highway 16 Improvement Funds	10,000	10,000	10,000
Library Operating	26,592	26,592	27,076
Other grants	1,000	-	5,000
Planning	-	10,000	10,000
Small Community Unconditional Grant	527,502	525,000	522,700
Traffic Fines Revenue Sharing	74,556	80,000	78,341
<i>Federal</i>			
Canada Day Grant	1,300	6,000	1,300
Gas Tax from the Community Works Fund	283,634	280,466	280,466
Gas Tax from the Strategic Priorities Fund	-	3,713,995	181,005
<i>Regional District</i>			
Emergency Services Contribution	3,000	3,000	3,000
Rural Contribution to Capital Projects	75,000	475,000	209,552
Rural Fire Protection Cost Sharing	170,506	167,700	163,501
Rural Recreation and Culture Cost Sharing	267,072	265,594	258,684
Transit Service Contribution	10,000	10,000	5,000
<i>UBCM</i>			
Age Friendly Program	-	-	19,280
Community to Community Forum	6,355	5,000	3,796
<i>Other</i>			
Miscellaneous Other	41,687	103,364	105,056
Northern Trust Development Initiative	93,238	228,000	107,641
TOTAL	\$2,018,541	\$10,506,161	\$2,012,090

Smithers 2017 Audited Financial Statements

Town of Smithers
Schedule of Consolidated Expenditures by Object
For the Year Ended December 31, 2017

Schedule E

	2017	2017 Budget	2016
TYPES OF EXPENDITURES			
Advertising and Promotion	\$57,931	\$53,181	\$46,834
Amortization	3,023,862	3,000,000	3,006,075
Contracted Services	1,432,782	1,459,289	1,430,649
Grants to Organization/Fee Waivers	203,490	191,931	212,851
Hydro	456,307	452,706	475,131
Insurance	175,714	188,050	174,536
Interest on Debt	116,633	133,787	99,410
Materials and Supplies	919,149	935,606	882,846
Miscellaneous	138,354	114,921	105,544
Natural Gas	93,499	98,210	73,085
Net Loss on Disposal of Tangible Capital Assets	-	-	63,316
RCMP Contract	1,291,882	1,550,696	1,352,578
Special Operating Projects	144,261	467,032	224,805
Telephone	88,713	88,032	92,305
Travel, Training, Memberships	184,804	214,310	176,973
Wages and Employee Benefits/Council Stipends	5,305,131	5,340,268	5,211,724
TOTAL	\$13,632,512	\$14,288,019	\$13,628,662

Smithers 2017 Audited Financial Statements

Town of Smithers
Statement of Operations - by Segment
For the Year Ended December 31, 2017

Schedule F

	General Government	Protective Services incl RCMP	Transportation & Transit	Solid Waste Management/ Recycling	Public Health/ Cemetery
REVENUE					
Property Taxation	\$1,243,788	\$2,126,389	\$1,328,840	-	\$21,661
Government Transfers/Grants	191,469	308,041	190,648	-	2,187
Service Charges/User Fees	89,468	123,728	89,343	\$344,658	34,921
Investment Income	20,329	7,497	21,329	-	273
Net Gain Disposal of Assets	-	-	-	-	-
Other Revenue	933	-	355	-	-
Total	1,545,987	2,585,655	1,830,515	344,658	59,042
EXPENSES					
Amortization expense	93,887	118,468	746,197	50,678	1,913
Goods and Services	581,579	1,632,186	605,003	87,558	19,481
Interest on Debt	-	-	37,805	-	-
Net Loss on Disposal of Tangible Capital Assets	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Salaries, Wages and Benefits	955,474	701,854	737,944	145,716	34,712
Total	1,630,920	2,452,508	2,126,949	283,952	56,106
ANNUAL SURPLUS (DEFICIT)	(\$84,933)	\$113,147	(\$496,434)	\$60,706	\$2,936

Smithers

2017 Audited Financial Statements

Schedule F

Development Services/Econ Dev/Tourism	Recreation & Culture Incl Library	Utilities (Water/Sewer/ Storm)	Airport	Capital and Reserve Funds	Total 2017	Total 2016
\$594,089	\$781,085	\$6,814	-	\$474,985	\$6,577,651	\$6,389,257
120,401	436,748	-	-	769,047	2,018,541	2,012,090
136,668	574,254	1,321,510	\$1,626,393	8,773	4,349,716	4,225,283
6,953	13,779	-	34	88,158	158,352	150,735
-	-	-	-	45,763	45,763	-
-	111,522	-	-	373,836	486,646	519,119
858,111	1,917,388	1,328,324	1,626,427	1,760,562	13,636,669	13,296,484
7,431	480,204	559,931	965,173	-	3,023,862	3,006,075
413,446	810,759	561,856	585,124	-	5,296,992	5,248,135
-	21,450	34,532	22,846	-	116,633	99,411
-	-	-	-	-	-	63,316
-	-	-	-	30,000	30,000	-
452,948	991,400	496,027	648,950	-	5,165,025	5,211,725
873,825	2,303,813	1,652,346	2,222,093	30,000	13,632,512	13,628,662
(\$15,714)	(\$386,425)	(\$324,022)	(\$595,666)	\$1,730,562	\$4,157	(\$332,178)

Smithers 2017 Audited Financial Statements



**“Portland Loo” Downtown Washroom
Grand Opening Event July 6, 2017**

(Photo taken by Mayor Bachrach)

Smithers 2017 Audited Financial Statements

EDMISON MEHR CHARTERED PROFESSIONAL ACCOUNTANTS

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INDEPENDENT AUDITOR'S COMMENTS ON SUPPLEMENTARY INFORMATION

To the Council of
Town of Smithers
Smithers, BC

We have audited the consolidated financial statements of the Town of Smithers, which comprise the Consolidated Statement of Financial Position as at December 31, 2017, and the Consolidated Statements of Operations, Cash Flows, and Net Financial Assets for the year then ended, and a summary of significant accounting policies and other explanatory information, and have issued our report thereon dated May 8, 2018. The following supplementary financial information is presented for the purposes of additional analysis and is not a required part of the consolidated financial statements. Such supplementary information is the responsibility of management and was derived from the underlying accounting and other records used to prepare the consolidated financial statements.

The supplementary information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such supplementary information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves.

Smithers, BC
May 8, 2018


Edmison Mehr

Smithers 2017 Audited Financial Statements

Town of Smithers
Statement of Financial Position - by Fund
December 31, 2017

Schedule G

	Operating Funds			
	General Operating	Utility Operating	Airport Operating	RCMP Operating
FINANCIAL ASSETS				
Cash and Investments	\$7,992,530	-	-	-
Accounts Receivable	936,988	-	\$521	-
Deposit - Municipal Finance Authority	34,640	\$10,429	-	-
Loan Receivable	-	-	-	-
Due from Own Funds	-	1,242,066	1,339,257	\$547,177
Investment in Wetzi'n'kwa Community Forest Corporation	1	-	-	-
	<u>8,964,159</u>	<u>1,252,495</u>	<u>1,339,778</u>	<u>547,177</u>
LIABILITIES				
Accounts Payable and Accrued Liabilities	2,751,651	-	212,934	-
Due to Own Funds	4,200,926	-	-	-
Restricted Revenue - Municipal Finance Authority	34,640	10,429	-	-
Deferred Revenues	815,870	-	24,838	-
Long Term Debt (Schedule A)	-	-	-	-
	<u>7,803,087</u>	<u>10,429</u>	<u>237,572</u>	<u>-</u>
NET FINANCIAL ASSETS	<u>1,161,072</u>	<u>1,242,066</u>	<u>1,102,206</u>	<u>547,177</u>
NON FINANCIAL ASSETS				
Tangible Capital Assets (Schedule B)	-	-	-	-
Prepaid Expenses and Supplies Inventory	215,823	56,262	67,603	-
	<u>215,823</u>	<u>56,262</u>	<u>67,603</u>	<u>-</u>
ACCUMULATED SURPLUS	<u>\$1,376,895</u>	<u>\$1,298,328</u>	<u>\$1,169,809</u>	<u>\$547,177</u>
ACCUMULATED SURPLUS IS COMPRISED OF:				
Operating Funds (Schedules H and I)	\$1,376,895	\$1,298,328	\$1,169,809	\$547,177
Capital Funds (Schedules H and J)	-	-	-	-
Reserve Funds (Schedules H and K)	-	-	-	-
	<u>\$1,376,895</u>	<u>\$1,298,328</u>	<u>\$1,169,809</u>	<u>\$547,177</u>

Smithers 2017 Audited Financial Statements

Schedule G

Capital Equity & Capital Funds	Statutory Reserve Funds	Library Operations Consolidated	Other Consolidated Adjustments	Consolidated 2017	Consolidated 2016
-	\$3,768,051	\$146,529	-	\$11,907,110	\$9,566,393
-	-	3,412	-	940,921	969,261
-	-	-	-	45,069	44,207
\$7,109	-	-	-	7,109	12,109
1,072,426	-	-	(4,200,926)	-	-
-	-	-	-	↑	↑
1,079,535	3,768,051	149,941	(4,200,926)	12,900,210	10,591,971
-	-	24,026	-	2,988,611	2,004,360
-	-	-	(4,200,926)	-	-
-	-	-	-	45,069	44,207
-	-	3,743	-	844,251	491,401
4,871,144	-	-	-	4,871,144	2,042,120
4,871,144	-	27,769	(4,200,926)	8,749,075	4,582,088
(3,791,609)	3,768,051	122,172	-	4,151,135	6,009,883
58,040,319	-	-	-	58,040,319	56,186,390
-	-	3,254	-	342,942	333,966
58,040,319	-	3,254	-	58,383,261	56,520,356
\$54,248,710	\$3,768,051	\$125,426	-	\$62,534,396	\$62,530,239
-	-	\$125,426	-	\$4,517,635	\$4,087,260
\$54,248,710	-	-	-	54,248,710	55,102,868
-	\$3,768,051	-	-	3,768,051	3,340,111
\$54,248,710	\$3,768,051	\$125,426	-	\$62,534,396	\$62,530,239

Smithers 2017 Audited Financial Statements

Town of Smithers

Statement of Operations - by Fund
For the Year Ended December 31, 2017

Schedule H

	General Operating Fund	Utility Operating Fund	Airport Operating Funds	RCMP Operating Funds
REVENUE (Schedule F)				
Property Taxation and Grants in Lieu (Schedule C)	\$4,476,731	\$6,814	-	\$1,619,121
Government Transfers/Grants (Schedule D)	1,024,592	-	-	74,556
Service Charges/User Fees (Schedule L)	1,356,570	1,321,510	\$1,626,393	19,348
Investments/Actuarial Adjustments	68,017	-	34	-
Net Gain Disposal of Assets	-	-	-	-
Other Revenue	107,132	-	-	-
	7,033,042	1,328,324	1,626,427	1,713,023
EXPENSES (Schedules E and F)				
General Government Services	1,537,053	-	-	-
Protective Services	809,464	-	-	1,574,000
Transportation and Transit Services	1,602,856	-	-	-
Solid Waste Management/Recycling Services	233,274	-	-	-
Public Health/Cemetery Services	54,193	-	-	-
Development Services/Economic Development/Tourism	866,394	-	-	-
Recreation and Cultural Services	1,859,933	-	-	-
Utility Services (Water, Sewer, Stormsewer)	-	1,092,415	-	-
Airport Services	-	-	1,279,891	-
Net Loss on Tangible Capital Assets disposals	-	-	-	-
	6,760,167	1,092,415	1,279,891	1,574,000
ANNUAL SURPLUS (DEFICIT)	272,875	235,909	346,536	139,023
OTHER EXPENSES				
Less: Annual Principal Payments	75,504	41,752	-	-
	75,504	41,752	-	-
INTERFUND TRANSFERS				
Transfer (to) From Capital Funds	(65,462)	(84,060)	(4,707)	-
Transfer (to) From Operating funds	-	-	-	-
Transfer (to) From Reserve Funds	(12,554)	-	(291,544)	-
	(78,016)	(84,060)	(296,251)	-
Change in Accumulated Surplus Balances	119,355	110,097	50,285	139,023
Accumulated Surplus Balances, beginning of year	1,257,540	1,188,231	1,119,524	408,154
Accumulated Surplus Balances, end of year	\$1,376,895	\$1,298,328	\$1,169,809	\$547,177

Smithers 2017 Audited Financial Statements

Schedule H

Library Operations	Total Operating Funds	Capital Funds	Statutory Reserve Funds	Consolidated Adjustments	Consolidated 2017	Consolidated 2016
	Schedule I	Schedule J	Schedule K			
-	\$6,102,666	-	\$474,985	-	\$6,577,651	\$6,389,257
\$375,151	1,474,299	\$769,047	-	(\$224,805)	2,018,541	2,012,090
17,124	4,340,943	8,773	-	-	4,349,716	4,225,283
2,143	70,194	57,513	30,645	-	158,352	150,735
-	-	-	112,501	(66,738)	45,763	-
33,022	140,154	151,281	514,054	(318,843)	486,646	519,119
427,440	12,128,256	986,614	1,132,185	(610,386)	13,636,669	13,296,484
-	1,537,053	93,867	-	-	1,630,920	1,633,845
-	2,380,464	118,468	-	(46,424)	2,452,508	2,509,063
-	1,602,856	746,197	-	(222,104)	2,126,949	2,009,761
-	233,274	50,678	-	-	283,952	286,035
-	54,193	1,913	-	-	56,106	58,482
-	866,394	7,431	-	-	873,825	837,732
415,825	2,075,758	480,204	-	(252,149)	2,303,813	2,335,618
-	1,092,415	559,931	-	-	1,652,346	1,659,196
-	1,279,891	995,173	-	(22,971)	2,252,093	2,235,614
-	-	66,738	-	(66,738)	-	63,316
415,825	11,122,298	3,120,600	-	(610,386)	13,632,512	13,628,662
11,615	1,005,958	(2,133,986)	1,132,185	-	4,157	(332,178)
-	117,256	(117,256)	-	-	-	-
-	117,256	(117,256)	-	-	-	-
-	(154,229)	1,162,572	(1,008,343)	-	-	-
-	-	-	-	-	-	-
-	(304,098)	-	304,098	-	-	-
-	(458,327)	1,162,572	(704,245)	-	-	-
11,615	430,375	(854,158)	427,940	-	4,157	(332,178)
113,811	4,087,260	55,102,888	3,340,111	-	62,530,239	62,862,417
\$125,426	\$4,517,635	\$54,248,710	\$3,768,051	-	\$62,534,396	\$62,530,239

Smithers

2017 Audited Financial Statements

Town of Smithers
Statement of Changes in Operating Funds
For the Year Ended December 31, 2017

Schedule I

	General Operating Surplus	Appropriated General Operating Surplus				Donated Funds Reserve
		Recycling Operating Reserve	Emergency Services Operating Reserve	Economic Development Operating Reserve	Legal Reserve	
<i>Transfers</i>						
Transfer to own Funds	-	-	-	(\$40,000)	(\$11,944)	-
Transfer from own Funds	\$184,261	\$12,500	-	-	-	\$15,000
Use of Surplus to fund Tangible Capital Assets	(40,462)	-	-	-	-	-
Net Change in Operating Fund Balances	143,799	12,500	-	(40,000)	(11,944)	15,000
Operating Funds, beginning of year	1,094,725	35,929	25,985	40,608	26,493	33,800
Operating Funds, end of year	\$1,238,524	\$48,429	\$25,985	\$608	\$14,549	\$48,800

Smithers 2017 Audited Financial Statements

Schedule I

Total General Operating Surplus	Utility Operating Surplus	Airport Operating Surplus	RCMP Operating Surplus	Total Town Operating Funds	Library Operating Reserves	Total 2017	Total 2016
(\$51,944)	(\$69,469)	(7,513)	(\$127,451)	(\$256,377)	-	(\$256,377)	(\$354,662)
211,751	263,626	\$62,505	266,474	804,366	\$11,615	815,981	533,090
(40,462)	(84,060)	(4,707)	-	(129,229)	-	(129,229)	(45,713)
119,355	110,097	50,285	139,023	418,760	11,615	430,375	132,715
1,257,540	1,188,231	1,119,524	408,154	3,973,449	113,811	4,087,260	3,954,545
\$1,376,895	\$1,298,328	\$1,169,809	\$547,177	\$4,392,209	\$125,426	\$4,517,635	\$4,087,260

Smithers 2017 Audited Financial Statements

Town of Smithers

Statement of Changes in Capital Funds/Equity in Tangible Capital Assets

For the Year Ended December 31, 2017

Schedule J

	Capital Reserves and Other			
	Debtenture Surplus Capital Funds	Cemetery Capital Funds	Second Sheet Ice Capital Reserve	Wetzin'kwa Grant Capital Reserve
<i>Revenue</i>				
Government Transfers/Grants	-	-	-	-
Service Charges/User Fees	-	\$8,773	-	-
Investment Income	-	-	-	-
Other Revenue incl donated value Tangible Capital Assets	-	-	-	\$30,000
	-	8,773	-	30,000
<i>Expenses</i>				
General Government Services	-	-	-	-
Protective Services	-	-	-	-
Transportation and Transit Services	-	-	-	-
Solid Waste Management/Recycling Services	-	-	-	-
Public Health/Cemetery Services	-	-	-	-
Development Services/Economic Development/Tourism	-	-	-	-
Recreation and Cultural Services	-	-	-	-
Utility Services (Water, Sewer, Stormsewer)	-	-	-	-
Airport Services	-	-	-	-
Net Loss on Disposal of Tangible Capital Assets	-	-	-	-
	-	-	-	-
<i>Annual Surplus (Deficit)</i>	-	8,773	-	30,000
<i>Other Expenses</i>				
Debt Principal Payments	-	-	-	-
Proceeds from Issuance of Debt	\$415,224	-	-	-
Tangible Capital Assets Acquired	-	-	-	-
	415,224	-	-	-
<i>Interfund Transfers</i>				
Transfer to (from) own Funds	-	-	-	(204)
Transfer (to) from Operating Funds	-	-	-	-
Transfer (to) from Statutory Reserve Funds	-	-	-	-
	-	-	-	(204)
Change in Capital Fund Balances	415,224	8,773	-	29,796
Capital Funds, beginning of year	14,157	20,007	\$13,890	64,643
Capital Funds, end of year	\$429,381	\$28,780	\$13,890	\$94,439

Smithers 2017 Audited Financial Statements

Schedule J

Gas Tax Capital Reserve	Facilities Maintenance Capital Reserve	Tangible Capital Assets	Total Capital Funds	Equity in Tangible Capital Assets	Total 2017	Total 2016
\$283,634	-	\$485,413	\$769,047	-	\$769,047	\$833,745
-	-	-	8,773	-	8,773	7,753
2,811	\$982	-	3,793	\$53,720	57,513	64,203
-	-	121,281	151,281	-	151,281	352,929
286,445	982	606,694	932,894	53,720	986,614	1,258,630
-	-	-	-	93,867	93,867	87,589
-	-	-	-	118,468	118,468	102,943
-	-	-	-	746,197	746,197	746,775
-	-	-	-	50,678	50,678	50,678
-	-	-	-	1,913	1,913	1,913
-	-	-	-	7,431	7,431	15,602
-	-	-	-	480,204	480,204	472,979
-	-	-	-	559,931	559,931	555,014
-	-	30,000	30,000	965,173	995,173	972,582
-	-	(42,500)	(42,500)	109,238	66,738	90,419
-	-	(12,500)	(12,500)	3,133,100	3,120,600	3,096,494
286,445	982	619,194	945,394	(3,079,380)	(2,133,986)	(1,637,864)
-	-	-	-	117,256	117,256	134,580
-	-	2,584,776	3,000,000	(3,000,000)	-	-
-	-	(4,987,030)	(4,987,030)	4,987,030	-	-
-	-	(2,402,254)	(1,987,030)	2,104,286	117,256	134,580
(584,818)	(30,464)	615,486	-	-	-	-
-	25,000	129,229	154,229	-	154,229	70,712
-	0	1,008,343	1,008,343	-	1,008,343	904,524
(584,818)	(5,464)	1,753,058	1,162,572	-	1,162,572	975,236
(298,373)	(4,482)	(30,002)	120,936	(975,094)	(854,158)	(728,048)
644,043	125,192	76,667	958,599	54,144,269	55,102,868	55,830,916
\$345,670	\$120,710	\$46,665	\$1,079,535	\$53,169,175	\$54,248,710	\$55,102,868

Smithers 2017 Audited Financial Statements

Town of Smithers
Statement of Changes in Reserve Funds
 For the Year Ended December 31, 2017

Schedule K

	Machinery and Equipment Replacement Reserve	Capital Works Land Sales Reserve	Parking Space Reserve	Recreation Facilities Reserve	Parkland Reserve	Infrastructure Reserve
	Bylaw #898	Bylaw #899	Bylaw #1292	Bylaw #1314	Bylaw #1330	Bylaw #1361
<i>Revenue</i>						
Property Taxation	-	-	-	-	-	\$474,985
Investment Income	\$9,201	\$4,659	\$233	\$270	\$290	1,537
Disposal Proceeds on Tangible Capital Assets	-	112,000	-	-	-	-
Other Revenue	470,083	-	-	-	-	-
	<u>479,284</u>	<u>116,659</u>	<u>233</u>	<u>270</u>	<u>290</u>	<u>476,522</u>
<i>Annual Surplus (Deficit)</i>	<u>479,284</u>	<u>116,659</u>	<u>233</u>	<u>270</u>	<u>290</u>	<u>476,522</u>
<i>Interfund Transfers</i>						
Transfer (to) from Operating Funds	28,800	-	-	-	-	(11,509)
Transfer (to) from Capital Funds	(400,957)	(17,984)	(221,460)	-	-	(302,853)
	<u>(372,157)</u>	<u>(17,984)</u>	<u>(221,460)</u>	<u>-</u>	<u>-</u>	<u>(314,362)</u>
Change in Statutory Reserve Fund Balances	107,127	98,675	(221,227)	270	290	162,160
Statutory Reserve Funds, beginning of year	1,024,112	474,116	249,908	32,959	35,366	26,874
Statutory Reserve Funds, end of year	<u>\$1,131,239</u>	<u>\$572,791</u>	<u>\$28,681</u>	<u>\$33,229</u>	<u>\$35,656</u>	<u>\$189,034</u>

Smithers 2017 Audited Financial Statements

Schedule K

Airport Machinery and Equipment Replacement Reserve	Local Area Service Fund	Forestry Reserve	Airport Infrastructure Reserve	Ambleside Subdivision Reserve	Greenhouse Gas Emission Reduction Reserve	Total 2017	Total 2016
Bylaw #1368	Bylaw #1389	Bylaw #1554	Bylaw #1675	Bylaw #1701	Bylaw #1751		
-	-	-	-	-	-	\$474,985	\$449,907
\$757	-	\$1,240	\$11,228	\$814	\$418	30,646	\$42,605
-	-	-	501	-	-	112,501	27,103
22,971	-	-	-	21,000	-	514,054	299,783
23,728	-	1,240	11,729	21,814	418	1,132,185	819,398
23,728	-	1,240	11,729	21,814	418	1,132,185	819,398
-	-	(18,000)	291,544	-	13,263	304,098	348,281
(65,089)	-	-	-	-	-	(1,008,343)	(904,524)
(65,089)	-	(18,000)	291,544	-	13,263	(704,245)	(556,243)
(41,361)	-	(16,760)	303,273	21,814	13,679	427,940	283,155
134,407	\$131	169,199	1,077,258	78,212	37,589	3,340,111	3,076,956
\$93,046	\$131	\$152,439	\$1,380,531	\$100,026	\$51,248	\$3,768,051	\$3,340,111

Smithers 2017 Audited Financial Statements

Town of Smithers
Schedule of Service Charges/User Fees
 For the Year Ended December 31, 2017

Schedule L

	2017	2017 Budget	2016
<i>General Fund</i>			
General Government Fees and Charges	\$159,878	\$158,804	\$168,917
Protective Services Fees and Charges	92,057	65,500	83,571
Transportation/Transit Fees and Charges	54,273	61,648	44,165
Solid Waste Management Fees and Charges	352,658	334,494	342,556
Cemetery/Public Health Fees and Charges	34,472	31,975	32,080
Development Services/Tourism/Econ Devt Fees	125,236	122,650	120,404
Recreation & Culture Fees and Charges	537,996	534,350	535,947
<i>Utility Fund</i>			
Water Services Fees and Charges	613,968	593,354	599,796
Sewer Services Fees and Charges	707,542	706,531	680,492
<i>RCMP Fund</i>			
RCMP Fees and Charges	19,346	19,000	20,430
<i>Airport Fund</i>			
Airport Fees and Charges	1,626,393	1,584,210	1,571,671
<i>Capital Fund</i>			
Cemetery Capital Development Reserve Fees	8,773	3,000	7,753
<i>Library</i>			
Library Fees and Charges	17,124	16,625	17,501
TOTAL	\$4,349,716	\$4,232,141	\$4,225,283

Smithers 2017 Audited Financial Statements

Town of Smithers
Schedule of Fund Position for the Cemetery and Columbarium Trust Fund
For the Year Ended December 31, 2017 Schedule M

	2017	2016
FINANCIAL ASSETS		
Cash and Investments	\$88,625	\$84,543
NET FINANCIAL ASSETS	\$88,625	\$84,543
 FINANCIAL POSITION		
Fund Balance, beginning of year	\$84,843	\$80,647
Contributions	3,782	3,896
Fund Balance, end of year	\$88,625	\$84,543

The Cemetery Care and Columbarium Care Trust Fund is excluded from the Consolidated Financial Statements. The Town administers the Trust Fund for the perpetual care and maintenance of the Town owned cemetery and columbarium. As per the Cemetery Act, only the interest on the Trust Funds are used for cemetery operational purposes.



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